Advt. No. JIP/EM&T/F-MA/ICMR-INDIA EMS Project/2026/N03K Date: 11/11/2026

Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry/Karaikal, as per the details below.

Name of post (number)	Project Technical Support – I (Data Entry Operator)
Likely duration	6 months (extended up to one year based on satisfactory performance of the candidate)
Consolidated remuneration	Rs. 21,600/- pm (Rs.18,000/- + 3600 [20% HRA])
Project title	An implementation research study on developing a high-quality patient-centric integrated model for emergency care systems in selected districts of India
Funding Agency	ICMR
Project investigator (PI)	Dr. Manu Ayyan
PI's department	Emergency Medicine & Trauma

Nature of work/responsibilities and expectations

- Data entry of quantitative and qualitative data's including transcripts (Tamil/English) generated during interview and focused group discussions.

Eligibility criteria (Qualifications and experience)

A. Essential:

- 10^{th} + Diploma in computer Application /IT/Computer sciences with two years' experience in EDP work in Government Autonomous, PSU or any other recognized organization.
- A speed of not less than 8000 key depression per hour on computer.
- Good command on Tamil & English Typing, Speaking, Reading & writing.

B. Desirable:

- Experience in MS-office/ data entry/ statistical software
- Experience in transcribing qualitative data and data entry of patient level database.

Maximum Age Limit: Up to 28 years (as on last date of receipt of applications)

Eligible and interested candidates may email the filled application form (attached), along with CV and supporting documents (scanned in one pdf) to the **Email ID:** indiaemsrecruitmentpondicherry@gmail.com.

Notes:

1. **Applications not in the prescribed format will not be processed or accepted.**
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: ***"Candidate name_Post-name_year_application".*** e.g. ***"James_PTS I_2026_application".***
4. *The last date for sending complete applications* by email up to **4:30 PM** on **25/11/2026.**

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and written test/interview.

EVALUATION CRITERIA:

After the evaluation of the application form, the recruitment process will be as follows:

a. **Written test**
b. **Interview**

TERMS AND CONDITIONS:

1. This position is *purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time*. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at the discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputable institution/organization. The experience should have been gained *after acquiring the essential qualification.*
4. *Qualification, experience, other terms, and conditions may be relaxed/ altered at the* discretion of the Principal Investigator.
5. Valid email ID and mobile number are compulsory.
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for a written test and interview. The decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with CV alone and without the prescribed form and certificates will be rejected.*

Interviews for the post will be conducted in person, at the discretion of the Principal Investigator.

The date and time of the interview will be notified one week in advance.

Location: Department of Emergency Medicine and Trauma, JIPMER Puducherry

Dr. MANU AYYAN, M.D.,
PRINCIPAL INVESTIGATOR, INDIA-EMS PROJECT
ADDITIONAL PROFESSOR
DEPARTMENT OF EMERGENCY MEDICINE & TRAUMA
JIPMER, PUDUCHERRY.