GOVERNMENT OF INDIA
MINISTRY OF HEALTH & FAMILY WELFARE
DIRECTORATE GENERAL OF HEALTH SERVICES
NATIONAL TOBACCO TESTING LABORATORY
OFFICE OF THE CENTRAL DRUGS TESTING LABORATORY
Zonal FDA Bhawan, Belasis Road, Mumbai Central, Mumbai – 400 008
Ph. No. 022-23002138 / 23002309
Email : nttl-mumbai@gov.in

F. No. 7(5)/NTTL/CDTL-MUM/2026-27/262 Date : 05/11/2026

CIRCULAR

Recruitment of Staff for National Tobacco Testing Laboratory (NTTL), Mumbai

The Director, National Tobacco Testing Laboratory, Mumbai invites application from eligible candidates for the following contractual posts within 30 days of the publication of this advertisement in the Employment News :

Sr. No.	Designation	No. of vacancy	Max. age limit (years)	Consolidated emoluments monthly (in INR)
1	Technical Officer	1	45	58,000/-
2	Instrument Attendant	1	35	18,000/-

The crucial date for determining the age limit shall be the closing date for receipt of applications.

Terms of references for the various posts :

1. **Technical Officer** (One Post)
Qualification :
   - **Essential** : M.Sc in Chemistry / Analytical Sciences / Bio-Chemistry / Bio-technology or M. Pharm.
   - **Desirable** : Five Years Post Graduate research experience on handling of analytical equipments / synthetic reagents.
   - **Job Description** : To carry out scientific work on instrumental analysis and tobacco test protocol development.

4. **Instrument Attendant** (One Post)
Qualification :
   - **Essential**: Class XII in any stream with two years of laboratory experience.
   - **Desirable** : ITI certificate in related field.
   - **Job Description** : To maintain upkeep of sophisticated equipments, cleaning of instruments etc.

General Instructions :

1) Eligible candidates shall be required to submit separate application for each post to be applied in prescribed format annexed with self-attested photo copies of certificate of qualifications and experience to The Director, National Tobacco Testing Laboratory – Mumbai, O/o. Central Drugs Testing Laboratory – Mumbai, Zonal FDA Bhawan, GMSD Compound, Bellasis Road, Mumbai Central, Mumbai – 400 008 within 30 days from the date of publication of this advertisement in the Employment News.
2) Name of the post applied for to be mentioned on the outer cover of the envelope.
3) Incomplete application will be rejected summarily without showing any reason.
4) The candidates should ensure that they have furnished correct information in the application form.
5) Application received after the stipulated time will not be entertained.
6) All original documents must be brought for verification at the time of interview, if invited.
7) No TA/DA will be paid for attending the interview for the post applied for.
8) The criteria followed by the Authority in short listing the candidates will be final. No appeal or representation will be entertained against such short listing criteria.
9) After scrutiny of applications, candidates will be shortlisted for interview.
10) The date & venue of interview shall be communicated to the shortlisted candidates separately. Only shortlisted candidates will be called for interview in due course of time.

05/11/26

Director,
National Tobacco Testing Laboratory,
Mumbai.

(Format for Technical Officer)

APPLICATION FORM

To be filled by office only
Name of the post:

Paste your recent passport size photograph duly self attested

Post applied for: _____

1. Name of the Applicant: _____

2. Father's/ Husband's Name: _____

3. Date of Birth: _____
Age as on closing date of advertisement: _____ years _____ months ____ days.

4. Gender (M/F): _____ 5. Marital Status: _____ 6. Nationality: _____

7. Correspondence Address: _____

_____

_____

8. Contact Number (Landline): _____ (Mob):_____

9. Email ID: _____

10. Category (SC/ST/OBC/ EWS/GEN) : _____ 11. Whether Physically Handicapped (YES/NO): _____

12. Educational Qualification:

Certificate / Degree obtained	Name of Institution	Board / University	Year attended		Division with % of marks & Year of Passing	Major Subjects
			From (dd-mm-yy)	To (dd-mm-yy)		
Metric or equivalent						
Class XII or equivalent						
Bachelor degree or equivalent						
Master Degree or equivalent						
M. Phill. / MS or equivalent						
Ph. D						
Any other additional qualification						

13. Experience :

S. No.	Post held	Part time/ Contract/ Ad-hoc/ Regular/Temp/Permanent	Name of Institution / Employer	From (DD-MM-YY)	To (DD-MM-YY)	Field of Experience	Salary drawn

14. Nature of duties in different organization during professional / Research experience :

15. Research papers / review articles published along with impact factor :

16. Conference / poster presentation / oral presentation etc. attended :

17. Award of any Research work from National and International organization :

18. Training / Short Course attended :

19. Award and / or Outstanding Achievements :

20. Documents to be enclosed (with page No.):

a. Degree / Diploma / Certificate ( )
b. Experience Certificates ( )
c. Age Proof ( )
d. Any Other ( )
e. 1st page of research paper / review paper published.

21. Undertaking:

I hereby declare that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect or suppressed at any stage, I shall be liable to be disqualified /terminated from the service without any notice.

Date: _____

Place: _____ Signature of the Applicant

(Format for Instrument Attendant)

APPLICATION FORM

To be filled by office only
Name of the post:

Paste your recent passport size photograph duly self attested

Post applied for : _____

1. Name of the Applicant: _____

2. Father's/ Husband's Name: _____

3. Date of Birth: _____
Age as on closing date of advertisement: _____years_____ months ____ days.

4. Gender(M/F): _____5. Marital Status: _____ 6. Nationality: _____

7. Correspondence Address: _____

_____

_____

8. Contact Number (Landline): _____ (Mob):_____

9. Email ID: _____

10. Category (SC/ST/OBC/ EWS/GEN): _____11. Whether Physically Handicapped (YES/NO): _____

12. Educational Qualification:

Certificate / Degree obtained	**Name of Institution**	**Board / University**	**Year attended**		**Divisionwith % of marks & Year of Passing**	**Major Subjects**
			From (dd-mm-yy)	**To (dd-mm-yy)**		
Matric or equivalent						
Class XII or equivalent						
Diploma / ITI / others certification						
Bachelor degree or equivalent						
Master Degree or equivalent						
Any other additional qualification						

13. Experience :

S. No.	Name of the post	Part time/ Contract/ Ad-hoc/ Regular/ Temp/ Permanent	Name of Institution / Employer	From (DD-MM-YY)	To (DD-MM-YY)	Field of Experience	Salary drawn

14. Training / Short Course attended:

15. Award and / or Outstanding Achievements:

16. Computer Skills :

17. Typing Speed (English / Hindi / Other langage) :

18. Languages Known :

19. Documents to be enclosed (with page No.):

a) Degree / Diploma / Certificate ( )
b) Experience Certificates ( )
c) Age Proof ( )
d) Any Other ( )

20. Undertaking:

I hereby declare that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect or suppressed at any stage, I shall be liable to be disqualified / terminated from the service without any notice.

Date: _____

Place: _____ Signature of the Applicant