

Advt- OS-A/42/2024

16.04.2024

WALK- IN – INTERVIEW FOR
CSR Associate
(On contract Basis through
Principle Security & Allied Services Pvt. Ltd.)

An Outsourced Contractor for Manpower Services, looking for CSR Associate to be placed on contract at Tata Memorial Centre- ACTREC, Kharghar, Navi Mumbai-410 210 detailed as below:

ESSENTIAL QUALIFICATION & EXPERIENCE: Candidates should have a Post Graduate Degree from a recognized university. He should know CSR practices, policies and procedures also have experience in relevant field. Ability to communicate with internal teams and external stakeholders over emails and calls and arranging meetings. Candidate should know accounting principles and general ledger, good communication skills, good knowledge of MS Office and good typing speed.

AGE : 25-35 years

CONSOLIDATED SALARY: ₹ 30,000/- to ₹ 60,000/- p.m.

DURATION: 6 months (extendable as per requirement)

Candidates fulfilling above requirements may walk in for interview on **Wednesday, 24th April, 2024 at 3rd floor, Paymaster Shodhika, TMC-ACTREC, Sec-22, Kharghar, Navi Mumbai- 410210** along with Bio-data, recent passport size photograph, scanned copies of Aadhar Card, PAN CARD, ORIGINAL and Self Attested copies of qualification mark sheet, certificates and experience certificates.

Reporting Time: 10.00 a.m. to 10.30 a.m.

Sd/-
Supervisor