



**Dr. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCE**  
**VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW**  
**PHONES: 0522-4918555, 4918504 FAX; 0522-4918506**

Ref No 12 /HBCR./Dr.RMLIMS/2024

Date.11/03/2024

Notice

Application are invited for 01 post of Data entry operator in the research project entitled "Hospital Based Cancer Registries in India (HBCRI)" at Dr. RMLIMS sanctioned by ICMR- NCDIR, under Prof.(Dr) Rohini Khurana, Department of Radiation Oncology, for the period of two months on honourarium basis.

1. Name of post: **Data entry operator**
2. Qualification:

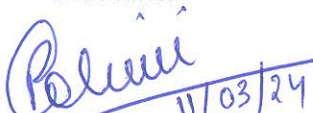
**Essential qualification: Intermediate or 12<sup>th</sup> pass in science stream from a recognised board with knowledge of data entry work, MS Word, MS Excel, etc.**

**Desirable qualification: Good command over spoken and written English. Speed of 8000 key depressions per hour, knowledge of maintaining accounts. One year work experience in medical field.**

3. Job Description: **Data collection, Data entry, typing work, and data management.**
4. Pay: **Rs 15000/month**
5. Nationality : **Indian**
6. Eligibility: **Age not more than 28 years as on 7/3/2024**

Terms and Conditions:

1. The above post will be filled purely on temporary basis, for two months. The candidate will have no right to claim for permanent employment under ICMR or for continuation of his/her services in any other project.
2. No benefit of Provident fund, Leave Travel concession, Medical claim, and any other fringe benefits will be considered, since posts are purely on temporary basis.
3. No TA/DA will be paid for attending the interview.
4. There is no provision for providing govt. accommodation inside or outside the campus.
5. Experience shall count from the date of completion of minimum educational qualification.
6. Submission of incorrect or false information during the process shall disqualify the candidature at any stage. Applications on a plain paper with full bio data, self attested copy of marks sheet, certificates and contact details should reach to the office of HBCR ( room no 3, 3<sup>rd</sup> floor administrative block, Dr. RMLIMS, Lucknow by 27 /03/24 at 5 pm.  
The interview will be held in office of HBCR ( room no 3, 3<sup>rd</sup> floor administrative block Dr. RMLIMS, Lucknow on 02/04/24 at 3 pm.  
Candidates are advised to bring CV along with Xerox copy (2sets) of all the certificates along with original certificates.

  
**Prof. (Dr) Rohini Khurana**  
Department Of Radiation Oncology  
Dr.RMLIMS, Lucknow  
(Principal Investigator)

**Copy for Information**

1. Director, Dr.RMLIMS
2. Director, ICMR-NCDIR,(Hospital based cancer registries) Bengaluru
3. Dean, Dr.RMLIMS
4. Research Cell, Dr.RMLIMS
5. website RMLIMS, www.drmlims.ac.in
6. Notice board
7. Guard file.