

Advt- OS-A/35/2024

15.03.2024

**WALK- IN – INTERVIEW FOR**  
**Accountant**  
**(On contract Basis through**  
**Principle Security & Allied Services Pvt. Ltd.)**

An Outsourced Contractor for Manpower Services, looking for Accountant to be placed on contract at Tata Memorial Centre- ACTREC, Kharghar, Navi Mumbai-410 210 detailed as below:

**ESSENTIAL QUALIFICATION & EXPERIENCE:** B.Com / M.Com from a recognized University with minimum one year of relevant experience. The candidate should be well-versed in dealing with accounting & processing of financial records such as Invoices, TDS, Salary, Budget, Contractors bills, AMC/CMCs bills, Balance Sheet etc. He / She should have proficiency in computers and possess good communication skills. Preference will be given to the candidates having work experience in Government/Autonomous body/PSUs

**AGE :** up to 30 years ( Extendable considering qualification & Experience)

**CONSOLIDATED SALARY:** ₹ 23,800 to 30,000/- p.m.

**DURATION:** 6 months (extendable as per requirement)

Candidates fulfilling above requirements may walk in for interview on **Wednesday, 27<sup>th</sup> March, 2024 at 3<sup>rd</sup> floor, Paymaster Shodhika, TMC-ACTREC, Sec-22, Kharghar, Navi Mumbai- 410210** along with Bio-data, recent passport size photograph, scanned copies of Aadhar Card, PAN CARD, ORIGINAL and Self Attested copies of qualification mark sheet, certificates and experience certificates.

**Reporting Time:** 10.00 a.m. to 10.30 a.m.

Sd/-  
Supervisor