



**Engagement of Teaching Assistants purely on Adhoc basis in
the Department of Management Studies**

The Sardar Vallabhbhai National Institute of Technology Surat invites applications for engagement of Teaching Assistants purely on ad-hoc basis for 11 Months. The details regarding eligibility criteria, terms of references etc. are as follows:

1.	Name of the post	Teaching Assistant
2.	Name of Department	Department of Management Studies
3.	Number of posts	7
4.	Nature of engagement	On Ad-hoc basis
5.	Method of Recruitment	Written Test and/or Interview
6.	Monthly Pay / Remuneration	(i) For M.B.A – Consolidated pay of Rs 45,000 (ii) For PhD – Consolidated Pay Rs 60,000
7.	Age	Preferably below 45 years.
8.	Educational and other qualifications, experience and Specializations required for recruitment <u>Essential Qualification:</u> (i) First Class or an equivalent CGPA (Min 6.5 on the scale of 10) in M.B.A and 1st Class or an equivalent CGPA (Min 6.5 on the scale of 10) in Bachelor's Degree with Good Academic Record. OR (ii) Ph. D. (in appropriate branch) with first Class or an equivalent CGPA (Min 6.5 on the scale of 10) in Bachelor's Degree and 1st Class or an equivalent CGPA (Min 6.5 on the scale of 10) in M.B.A. with Good Academic Record. <u>Desirable:</u> Two years of post-qualification teaching experience in National Level Institute. <u>Specializations:</u> The Teaching Assistant should specifically possess necessary specializations in Business Analytics/ Digital Transformation/ Marketing/ Operation & Supply Change Management/ Human Resource Development/ Finance/Entrepreneurship and other related area.	
9.	<u>Application Process:</u> The eligible interested candidates have to download the application form and submit the hard copy of their filled in applications through Speed/ Registered Post in prescribed format with duly attested copies of all certificates & Mark-sheets, to The Head of Department, Department of Management Studies, Sardar Vallabhbhai National Institute of Technology, Surat, Ichchhanath, Dumas Road, Keval Chowk, Surat, Gujarat-395007 so as to reach on or before 22nd April 2024 . The envelope should superscribed as Application for the Post of Teaching Assistant (Department of Management Studies) on Purely Adhoc Basis (Last Date 22nd April 2024).	
10.	<u>Selection Process:</u> The shortlisted candidates will be called for written test / interview. The final selection will be based on the performance of candidate during personal interview at SVNIT Surat.	

Mere fulfilling minimum qualification and experience will not vest any right in candidate for being called for written Exam and / or interview. The shortlisting parameters will be decided by the Institute and thereafter, adequate number of candidates, as decided by the Institute, will be shortlisted for interview. The decision of the Institute Authorities shall be final. No correspondence will be entertained in this regard.

11. **General Instructions & Other Information:**

- i. The engagement would be purely on Adhoc basis. **Any** claim for absorption at the regular position in the institute will not be entertained at any point of time.
- ii. The engagement will be subject to their medical fitness and police verification.
- iii. The Institute reserve the right to terminate the services of the appointee at any by giving one-month notice or payment of one-month salary in lieu thereof by either side without assigning any reason.
- iv. The appointee will not be entitled for any medical facility/ accommodation or any other type of allowances.
- v. The appointees have to attend the office six days a week.
- vi. In case of exigencies of the work, the appointee shall be required to attend the duty on Holidays. No extra remuneration shall be admissible for the same.
- vii. The Headquarters of the appointee shall be at Surat.
- viii. The Institute reserves the right to impose any other reasonable conditions to safeguard the interest of the Institute.
- ix. Any resultant dispute shall be settled within the jurisdiction of Surat.
- x. In case of CGPA/GPA, the applicants are required to enclose the appropriate conversion formula to percentage / CGPA/GPA calculator. In case CGPA conversion table is not available from their graduating institutions, the criteria applicable for SVNIT, Surat will be used for % conversion.
- xi. All pages of the hard copy of the application must be numbered and signed by the applicant. The total number of pages in the application form must be written on the first page of the application form. All the supporting documents must also be self-attested.**
- xii. It will be the responsibility of the candidate to provide reliable and independently verifiable documentary evidences along with the application form to support all the information and credentials claimed in the application form.
- xiii.** The date for determining the eligibility of candidates in every respect, i.e., qualification, experience, preferred age limit, etc., shall be considered the closing date of the respective round of rolling advertisement online application.
- xiv. The Institute reserves the right to assign / transfer the selected candidates to any section/ department within the Institute.
- xv. No TA/DA shall be admissible for appearing in the written test/ Interview/ joining at SVNIT, Surat.
- xvi. The Institute reserves the right not to fill up the positions, cancel the advertisement in whole or in part without assigning any reason and its decision in the regards shall be final.
- xvii. The appointment is purely on ad-hoc Basis.

Note:

- (i) The last date of receipt of applications is **22nd April 2024**.
- (ii) The applications received after the closing dates and incomplete applications may be summarily rejected.
- (iii) The Institute reserves its right to decide the method of Selection Process depending upon the number of applications / shortlisted candidates.
- (iv) The candidates applying for the post(s) should ensure that they meet all the eligibility conditions, his/her candidature will be summarily rejected.

REGISTRAR