

March 11, 2024

**Call for Application for Research Assistant and Research Associate For
Impact Evaluation of Vinodini Project**

Name of the posts: Research Assistant (One post) and Research Associate (One post)

Remuneration:

Research Assistant - Rs 25000/- PM

Research Associate - Rs 30000/- PM

Location: Mumbai and Shahpur

Last Date of Application: 18th March 2024

I Job profile of Research Assistant:

The Research Assistant will help the Research Associate to develop the research plan, develop tools of data collection, collect data, analyse the data and help with the report writing. She/he will be in charge of documentation of the course and all administrative tasks related to the course including managing calendar and sourcing additional readings. The Research Assistant will report to the Faculty In-charge of the Project.

Required Skills:

- Fluent in spoken Marathi
- Good writing skills in English
- Good understanding of relevant software such as Power-Point, Excel, Word and research analysis tools like SPSS etc
- Good communication and facilitation skills

Eligibility for desirous candidates

- MA Social Work/Social Science with minimum 6 months experience in community based work
- Willingness to work in a semi urban environment and with a mixed team.
- Committed, reliable, punctual, and sociable work attitude.
- Interested in teaching, research and community practice
- Willingness to travel and some exposure to academic research work

II Job profile of Research Associate

The Research Associate will develop the research plan, develop tools of data collection, collect data, analyse the data and report writing. She/he will be in charge of documentation of the course and all administrative tasks related to the course including managing calendar and sourcing additional readings. The Research Associate will report to the Faculty In-charge of the Project.

Technical Skills:

- Fluent in spoken Marathi
- Good writing skills in English

- Good understanding of relevant software such as Power-Point, Excel, Word and also research analysis tools like SPSS etc
- Good communication and facilitation skills

Eligibility for desirous candidates

- MA Social Work/Social Science plus 02 years of experience in community based work
- Can be a **Ph D scholar at School of Social Work, TISS, Mumbai** who is not receiving a scholarship or fellowship.
- Willingness to work in a semi urban environment and with a mixed team.
- Committed, reliable, punctual, and sociable work attitude.
- Interested in teaching, research and community practice
- Willingness to travel and some exposure to academic research work

Note: Please send in your application with a detailed CV with certificate of last educational qualification obtained and mention the name of the post applied for in the subject line to shewli4@tiss.edu by **18th March 2024, 4.0 pm.**

- The institution reserves the right to consider resumes which have not come through direct application
- Late applications will not be entertained.
- Since applications received will be shortlisted, possessing the qualifications, and the experience will not ensure an interview call.
- Short listed candidates will be interviewed telephonically on **20th March 2024.**

For enquiries email – shewli4@tiss.edu

Project Leader