



KERALA DEVELOPMENT AND INNOVATION STRATEGIC COUNCIL (K-DISC)
Planning & Economic Affairs (Innovation & Development) Department
Government of Kerala



Centre for Management Development
(an autonomus institution under Government of Kerala)

No.CMD/KDISC/001/2024

March 15, 2024

NOTIFICATION

The Kerala Development and Innovation Strategy Council, (K-DISC) is a strategic think-tank and advisory body constituted by the Government of Kerala. K-DISC aims at bringing out path-breaking strategic plans that reflect new directions in technology, product and process innovations, social shaping of technology and creating a healthy and conducive ecosystem for fostering innovations in the State. K-DISC invites applications from qualified and competent candidates to the Post of Senior Programme Manager at K-DISC. The desirous eligible candidates may apply through email the detailed Curriculum vitae including all the relevant details to **(kdiscrecruitment2024@gmail.com)**. The applications will be received from 16.03.2024 onwards. The last date of receiving the application is 27.03.2024 (5:00 pm). The details are given below:

Post	<i>Senior Programme Manager (Skill Development)</i>
Number of Vacancies	<i>03</i>
Qualification	<i>BTech/ MBA/MSW from a recognized University (Regular Degree only)</i>
Salary Range	<i>Rs.90,000/- to Rs 1,00,000/- (shall be fixed based on relevant experience of the Candidate)</i>
Location	<i>KDISC HQ, Thiruvananthapuram</i>
Upper Age Limit	<i>40 years (as on 01.03.2024)</i>
Job Role	<i>Senior Manager (Skill Development) is responsible for designing strategic plans pertaining to employment linked Skill Development and implement the same within the stipulated time. He/She shall be capable to lead the team of young professionals. He/She shall be responsible to work with Higher Education Institutions, Universities and Industries. He/She shall be responsible for skill-based innovation programme implementation.</i>
Responsibilities	<ol style="list-style-type: none"><i>1. Overseeing the design, development and implementation of employment linked skill Development programmes</i><i>2. Foster partnerships with industries to understand their skills requirements and design and develop skill programmes accordingly.</i><i>3. Design and implement comprehensive employment linked skill development programmes catering to the needs of diverse industries</i><i>4. Collaborate with higher education institutions to create skill development initiatives that facilitates recruitments</i>

	<ol style="list-style-type: none"> 5. <i>Ensure the quality and effectiveness of skill development programmes through continuous education and improvement.</i>
Skills and Experience	<ol style="list-style-type: none"> 1. <i>Minimum 8 years of experience (as on 01.03.2024) in skills Development, workforce training or Talent Management.</i> 2. <i>Proven track record of successfully leading and implementing skill development programmes</i> 3. <i>Strong interpersonal and communication skills to engage effectively with industries and higher education institutions.</i> 4. <i>Ability to think strategically and develop innovative solutions to address skill gaps.</i> 5. <i>Excellent project management and team leadership skills</i> 6. <i>Familiarity with emerging technologies and their impact on workforce skills.</i> 7. <i>Strong understanding about the skills and employment landscape in the State.</i>

Note:

Admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the credentials will be done before interview/appointment. Any discrepancy found during the detailed scrutiny or at any stage of the recruitment process will result in the rejection of the candidature.

CMD/K-DISC reserves the right to shortlist only a limited number of candidates for test/group discussion/interview, as the case may be for the post, based on marks secured in their qualifying examination and/or experience. Candidate should clearly mention the marks scored in their qualifying examination in the application. The conversion of grade/CGPA to percentage would be based on the procedure certified by the University from where they have obtained the degree. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.

Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. K-DISC reserves the right to fill or not fill the post advertised.
