

इंडियन इंस्टीट्यूट ऑफ टेक्नोलॉजी दिल्ली
हौज खास, नई दिल्ली -110016
(औद्योगिक अनुसंधान एवं विकास इकाई)
INDIAN INSTITUTE OF TECHNOLOGY DELHI
Hauz Khas, New Delhi-110016
(Industrial Research & Development Unit)

No. IITD/IRD/MI00855/ 252977

Dated:07/03/2024

Advertisement No.: IITD/IRD/068/2024

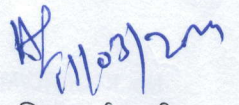
Applications from Indian nationals are invited for Project Appointment under the following project. Appointment shall be for a period of one year (including probation), which may further be extendable (on yearly basis). Probation period will be three months from the date of joining. निम्नलिखित परियोजना के तहत भारतीय नागरिकों से आवेदन आमंत्रित किए जाते हैं। अपॉइंटमेंट, अनुबंधित आधार पर समेकित वेतन, नवीकरणीय वार्षिक या परियोजना की अवधि तक, जो भी पहले हो, के साथ होगा.

Title of the Project	Setting up of an Office for the IITs Council Secretariat (MI00855)	
Funding Agency	IRD, IIT Delhi	
Name of the Project Investigator	Prof.T.R. Sreekrishnan [email id:ddoiitd@gmail.com]	
Deptt./ Centre	Office of the Deputy Director Operations, IIT Dehi	
Duration of the Project	Upto:31/03/2026	
Post (s)	Consolidated fellowship / Pay-slab	Qualifications
Project Assistant (Admin) (1)	Rs.29,200-31,200-33,200-35,800-38,400-41,000/- p.m. plus HRA @ 24% -p.m.	A Master degree in any discipline and atleast 05 years experience in working with any Government organization/PSU/Autonomous body. Upper age limit: 40 years. Remuneration as per IRD, IIT Delhi guidelines. Roles and Responsibilities: Appointment of the Director, advertisement of the vacancies, Shortlisting of the candidates. Holding Selection Committee Meetings, Final Selection and Recommendation to the visitor. Appointment of visitor's nominee for inclusion in the selection committee of Professors in various IITs, grievances related to IITs, Court Cases, VIP references, appeals made to the visitors, Court cases, examination & submission of proposal of conferment of Honoris Causa, Coordination with all IITs for various data including recruitment vacancies etc. In addition to above, any work allotted by senior officials from time to time

The candidates who are interested to apply for the above post should download **Form No. IRD/REC-4** from the IRD Website (<http://ird.iitd.ac.in/rec>) of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience etc. **by** email to Prof. T.R. Sreekrishnan, PI & Dy. Director (O) at email id: **ddoiitd@gmail.com**

IRD, IIT Delhi reserves the right to fix higher criteria for short-listing of eligible candidates from those satisfying advertised qualification and requirement of the project post and their name will be displayed on web link (<http://ird.iitd.ac.in/shortlisted>) **alongwith the online interview details. Only short-listed candidates will be informed for online/walk-in interview.** In case any clarification is required on eligibility regarding the above post, the candidate may contact Prof. T.R. Sreekrishnan, PI & Dy. Director (O) at email id: **ddoiitd@gmail.com**

5% relaxation of marks may be granted to the SC/ST Candidates. अनुसूचित जाति / अनुसूचित जनजाति के उम्मीदवारों को अंकों की 5% छूट दी जा सकती है. **The last date for submitting the completed applications by email is 21/03/2024 by 5.00 p.m.**


सहायक कुलसचिव, आईआरडी

वितरण

- Head of the Deptt./Centres/Units : It is requested that the contents of the Above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit
- Webmaster, IRD : To put advertisement at IITD website.
- Notice Boards
- Advertisement file
- Prof. T.R. Sreekrishnan, PI & Dy. Director (O), IIT Delhi
- Copy to Chairperson, DRC/CRC

<p>Information regarding the recruitment of the vacant posts in the Institute of Information Technology, Delhi is being invited from all the departments of the Institute. The details of the recruitment are given below:-</p>	<p>वितरण</p>	<p>सहायक कुलसचिव, आईआरडी</p>
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The candidates who are interested to apply for the above post should download Form No. IITD/REC-1 from the IITD Website <http://www.iitd.ac.in> and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/grades of work experience etc. by email to Prof. T.R. Sreekrishnan, PI & Dy. Director (O), IIT Delhi, IITD, Delhi-110016.