



CHENNAI METRO RAIL LIMITED

(A Joint Venture of Govt. of India & Govt. of Tamil Nadu)

METROS

ANNA SALAI, NANDANAM, CHENNAI - 600 035.

EMPLOYMENT NOTIFICATION No: CMRL/HR/CON/DEP/06/2024, dated 10-03-2024

Chennai Metro Rail Limited (CMRL), a Joint Venture of Government of India and Government of Tamil Nadu, is a special purpose vehicle (SPV) entrusted with the responsibility of implementing the Metro Rail Project in the city of Chennai.

CMRL invites applications from qualified and experienced personnel for the appointment of undermentioned posts on contract / deputation basis: -

| Post Code | Name of the Post | Type of Employment | No. of Post | Consolidated Pay (Per Month) | Min Exp. (Yrs) | Max Age (Yrs) |
|-----------|--|----------------------|-------------|------------------------------|----------------|---------------|
| 1 | Additional General Manager (Rolling Stock) | Contract | 2 | Rs. 1,60,000/- | 17 | 47 |
| 2 | Joint General Manager (Rolling Stock) | | | Rs.1,45,000/- | 15 | 43 |
| 3 | Joint General Manager (Power System & Over-Head Equipment) | Deputation/ Contract | 1 | | | |
| 4 | Manager (Operations) | Contract | 2 | Rs.85,000/- | 7 | 38 |
| 5 | Deputy Manager /Assistant Manager (Rolling Stock) | | 1 | DM Rs.75,000/- | DM 4 | DM 35 |
| 6 | Assistant Manager (General Consultant) | | 2 | AM Rs.62,000/- | AM 2 | AM 30 |

Note: -

- (i) Age, qualification & experience stipulated for above posts should be as on **10-03-2024**. Age will be relaxed for deserving and experienced candidates.
- (ii) Higher remuneration / Higher post shall be considered based on the past experience, performance in the interview, higher qualification, exceptional credentials and expertise in the relevant field.
- (iii) Apart from the consolidated pay, benefits like Medical & Personal Accident Insurance, Life Insurance, Mobile Phone reimbursement & Sim Card for official use and other admissible allowances applicable as per the extant rules of CMRL HR policy shall be paid.

Scale of pay for deputation basis:

- (i) The deputationist shall have the option either to draw pay being drawn in the parent organization with deputation allowance and project allowance at 10% of Basic Pay each.
- (or)
- (ii) To draw equivalent cadre IDA pay scale in CMRL with IDA, HRA and Cafeteria Allowance (20% of Basic Pay).

Tenure of deputation:

The Initial Period of deputation will be for a period of 3 years, which shall be extendable up to 5 years.

1) Required Qualification and Experience: -

a. Additional General Manager/Joint General Manager (Rolling Stock)- (02 Posts) -Post Code No. 01 & 02

Must be a B.E / B. Tech (ECE/EEE/Mech) graduate from a government recognized Institute / University, approved by AICTE / UGC. Post-graduation in the relevant discipline is an added advantage. The incumbent should possess post qualification experience of minimum 17 years for AGM level and 15 years for JGM level respectively in project execution and/or maintenance of Metro Rail Rolling Stock. Possession of project management certification and handling project related works will be an added advantage.

Required Experience

- i. Tendering for procurement of Rolling Stock/Services as per International Competitive Bidding process.
- ii. Project management of the rolling stock and depot equipment contract. Time management of the RS&DM projects related to the overall schedule of projects.
- iii. Liaising with funding agencies and seeking necessary approvals as applicable.
- iv. Responsible for handling correspondences with external agencies such as Ministry, Multilateral agencies, RTIs, etc.,
- v. Management of General Consultant (GC) teams with respect to Rolling Stock Project package.
- vi. Approval of preliminary and detailed design review of Rolling Stock for phase 2 project.
- vii. RS and Depot equipment Production schedule planning, monitoring, and ensuring on time delivery to depot.
- viii. Planning and witnessing of all factory testing and approval of test results.
- ix. Planning, monitoring and commissioning of depot for receipt and testing of trains at CMRL depot/site.
- x. Review and approval of Rolling Stock Operation and Maintenance Manual. Management of CMC contracts.
- xi. To carry out procedures for obtaining Rolling Stock approval by RDSO, CMRS and GoI. Responsible for obtaining statutory clearances for train from authorities such as RDSO, CMRS, GOI, etc.,
- xii. To handle interface management with other Rolling Stock contractors and other designated contractors.
- xiii. To ensure Rolling Stock quality and safety.
- xiv. Work certification and payment processing.
- xv. Receipt of trains at designated depot, conduct testing and commissioning of relevant equipment/machines / Rolling stock at CMRL site.
- xvi. Identifying and framing Engineering Incident Reports and follow-up of Engineering Change proposals.
- xvii. Responsible for monitoring the required modification in the rolling stock to eliminate/ address the equipment failure.
- xviii. Monitoring, recording / reporting and achievement of RAMS parameters.
- xix. Maintenance of rolling stock with high reliability, availability and safety.
- xx. Management of trains during Defect Liability Period and CMC management.

b. Joint General Manager - Power System & Over Head Equipment (01 Post) - Post Code -3

Must be a B.E / B. Tech (EEE) graduate from a Government recognized University / Institute, approved by AICTE / UGC. Post graduation in the relevant discipline is desirable. The incumbent should possess post qualification experience with minimum 15 years' experience.

For Deputation post - The incumbent be in SG grade in Group (A) with minimum 15 years of experience in the following field: -

- i) The incumbent should have experience in Design, Erection, Testing and Commissioning of Power system (33kV & above), 25 kV OHE (FOCS & ROCS), 110/66/25 kV Traction substation equipment & distribution system in Railways/Metros. Also, should have experience in managing Traction substation equipment, cable distribution system and SCADA works in Railways / Metros.
- ii) Knowledge in processing of EIG approvals, Indian Electricity Rules and contract management are essential.
- iii) Should be able to conduct site inspections and measurements, safety procedures and material inspections.

c) Manager (Operations) (02 Posts) - Post Code - 4

Must be a B. E / B.Tech (EEE/ ECE/ Mech/CSC) or combination of any of these disciplines or Master degree in any discipline from a government recognized institute / university approved by AICTE/UGC. The incumbent should have minimum 7 years of post-qualification experience in operations of Railway / Metro / LRT / Suburban rail system or worked as Executive in any government / PSU organization.

Required Experience

- (i) Responsible for supervising, proper upkeep, maintenance of all station equipment and coordinating with maintenance division in fault rectification.
- (ii) Manage safety related activities and administrative control of the entire system of the line allocated (elevated or Underground) and ensures implementation of MRGR & special rules / Instructions.
- (iii) Shall supervise the work of Station controllers and inspect stations under his control frequently.
- (iv) Manages Station Operation contracts, renewals & New tenders.
- (v) Shall ensure achievement of operation KPIs.
- (vi) Manage customer care operations.
- (vii) Manage Procurement of essential operation equipment's and other consumables.
- (viii) Responsible for safety and security of passengers including supervision of station security apparatus.

Desired Interpersonal Skills, Problem Solving skills & Decision-making skills.

d) Deputy Manager / Assistant Manager – Rolling Stock (01 Post)-Post Code -5

Must be a B.E / B. Tech (ECE/EEE/Mech) graduate from a government recognized Institute / University, approved by AICTE / UGC. The incumbent should possess post-qualification experience of minimum 04yrs for Deputy Manager level and 02yrs for Assistant Manager level respectively in project execution and maintenance of Metro Rail Rolling Stock projects in the following field: -

- i. To carry out day to day activities pertaining to Rolling Stock projects pertaining to tendering and award of contract to successful bidder.
- ii. To carry out the GC's submission of design review of all the Rolling Stock in compliance to TS requirements and international standards.
- iii. Witnessing of tests and preparation of CMRL reports for type and routine tests at factory as well as at site.
- iv. Monitoring Engineering incident reports
- v. Managing interfaces with other contractors.
- vi. Managing and witnessing testing and commissioning of rolling stock.
- vii. Monitoring of work progress as per schedule.
- viii. Site coordination with civil and systems division with respect to Rolling stock delivery, testing and commissioning and spares delivery.
- ix. Rolling Stock documentation.
- x. Update of Rolling Stock Library
- xi. Perform the activities entrusted by the reporting officer.

e) Assistant Manager – General Consultant (02 Posts)-Post Code -6

Must be a graduate from a government recognized Institute / University, approved by AICTE / UGC.

The incumbent should have post-qualification experience of 02yrs in recruitment of Consultancy and Contract staff for Government agency or PSU. Should have hands on experience in invoice processing of outsourced/contract staff in large infrastructure projects, which shall include Recruitment processing, Remuneration & Reimbursable bills verification, Logistics management of Contract/Consultancy staff, Documents control and data management etc.

2. Selection process:

The selection methodology comprises of two - stage process, interview followed by a medical examination. The selection process will judge the candidate on different facets like knowledge, skills, comprehension, attitude, aptitude, and physical fitness.

Medical Examination:

Expenses for the first-time medical examination of the candidate will be borne by CMRL. However, in case a candidate seeks extension for joining, then the second time medical examination expenditure will be borne by the candidate. To & fro travel expenses for the medical test shall be borne by the candidate. The candidate who fails the prescribed medical test will not be given any alternative employment and the decision of CMRL is final on this issue.

3. Character & Antecedents:

The success in the above stated selection process does not confer any right to appointment unless CMRL is satisfied after such an inquiry, as may be considered necessary, that the candidate's character and antecedents is suitable in all respects for appointment to the service.

4. Concessions & Relaxations:

- a. The age limit prescribed shall be increased by five years in respect of candidates belonging to Scheduled Castes or Scheduled Caste (Arunthathiyars) or Scheduled Tribes and two years in respect of candidates belonging to Most Backward Classes/ Denotified Communities, Backward Classes (other than Muslim) or Backward Classes (Muslim).
- b. A Differently Abled Person shall be eligible for an age concession up to ten years over and above the age limits prescribed for the notified post by direct recruitment only, provided the applicant is otherwise fully suitable and the disability is not such as would render him incapable of efficiently discharging the duties w.r.t post for which the candidate is selected.
- c. The upper age for Ex-Servicemen will be prescribed age limit plus the length of service in armed forces plus 03 years.

5. Payment of application fee (Non-refundable fee) (Applicable only for Contract type of employment):

- a. Unreserved & candidates falling under other category are required to pay/transfer a non-refundable fee of Rs.300/- and SC/ST are required to pay/transfer a non-refundable fee of Rs.50/- (processing fees) in the form online payment through electronic mode to the below mentioned account and upload the NEFT/UPI payment receipt/acknowledgement details in the online application form.

BENEFICIARY NAME: M/S CHENNAI METRO RAIL LIMITED

SBI Account: 00000030990166827

Type of Account: Current Account

IFSC: SBIN0009675

BRANCH: KOYAMBEDU, CHENNAI

- b. **No application fee for Differently Abled persons. Only disability certificate to be uploaded online in the application.**
- c. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility and time limit before paying the application fee.

6. General Conditions:

- a. Only Indian Nationals need to apply.
- b. Age, Qualification & experience stipulated above should be as on **10-03-2024**. The candidates before applying are advised to ensure that they fulfill the eligibility criteria and other requirements mentioned and that the particulars furnished by them are correct in all aspects. In case, if it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and / or does not comply with other requirements of this advertisement and / or the candidate has furnished any incorrect or false information or has suppressed any material fact, the candidature is liable to be rejected. If any of the above shortcomings is / are detected even after appointment, the services will be terminated without any notice.

- c. The contract period for contract type of appointment is initially for a period of 2 years and the same will be extended for further period subject to the requirement and performance of the candidates as per the existing terms and conditions on mutual consent.
- d. In order to regulate the number of candidates to be called for interview, if so required, the management reserves the right to raise the minimum eligibility standards/criteria.
- e. Merely meeting the above qualifications and experience shall not entitle a candidate to be selected for interview. Only short-listed candidates will be notified for interview. CMRL reserves the right to shortlist the candidates. Acceptance or rejection of the application of the candidates will be at the sole discretion of Management.
- f. Depending on the requirements, the CMRL reserves the right to cancel / curtail / increase the number of vacancies without any further notice and without assigning any reason thereof.
- g. Depending upon the response, the management reserves the right to increase or relax the eligibility standards / criteria for the said post.
- h. No TA / DA will be paid by CMRL to the candidates for attending the interview.
- i. CMRL reserves the right to withdraw the advertised posts at any time without assigning any reason and also reserves the right to fill either in the same position or at a lower position or not to fill the posts and CMRL decision in this regard shall be final.
- j. Persons already working in Government / PSU organization should apply through proper channel and produce NOC at the time of interview.
- k. Incomplete online application or without relevant supporting enclosures (self-attested copies of degree / mark sheet / experience certificate of the latest position should indicate a detail / nature / function / job presently being handled etc. will be out rightly rejected.
- l. Candidates attempting to influence or interfere with the selection process will be rejected summarily and be declared disqualified for future CMRL recruitments.
- m. Provisionally selected candidates need to submit the original certificates / other related documents during the certificate verification process. The provisionally selected candidates will be intimated to appear for original certificates verification and medical examination.
- n. Candidates already working in Government / PSU organization should apply online and forward their scanned copy of computer-generated application through proper channel along with attested copies of last 5 years ACRs' Vigilance / D&AR clearance and other supporting certificates / documents to hr@cmrl.in or produce NOC at the time of interview.

7. How to Apply through Online & other instructions:

- a. Before applying, candidates are advised to read the advertisement carefully and ensure that they fulfil all the eligibility criteria. Their eligibility is provisional and the same will be verified only in case they are shortlisted for selection. Eligible and interested candidates are required to apply online on CMRL Website under careers section vide URL <https://careers.chennaietrorail.org/>

b. **Step by step procedure to apply online application.**

Step 1 - Candidate must register in CMRL Career portal by using a valid email id. The email id registered in the portal will only be used for any further correspondences from CMRL.

Step 2 - A registration link will be sent to the candidate's individual registered email id. Therefore, candidates are required to click the verify button to authenticate their email id. Upon verifying, the user will be redirected to the CMRL career page.

Step 3 – Candidates are required to fill all details in each section and make sure to upload the requisite documents as per the specification, wherever applicable, in order to authenticate the details mentioned in the application form.

- c. Scrutiny of applications for short listing of candidates will be solely based on documents /certificates uploaded by the candidates at the time of registration / submission of application through ONLINE. In case, if it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and / or does not comply with other requirements of this advertisement and / or the candidate has furnished any incorrect or false information or has suppressed any material fact or fake certificates / documents, the candidature is liable to be rejected. If any of the above shortcomings is / are detected even after appointment, the services will be terminated without any notice.
- d. No Hard copy / paper applications will be entertained, and candidates are advised not to send any hard copy to this office.
- e. Candidates are required to apply online along with requisite documents on or before **24-04-2024**.
- f. List of self-attested documents to be uploaded online.

| Sl. No | <u>List of Self- Attested documents to be uploaded</u> | Doc Format (2MB Comprising for all Doc) |
|--------|---|---|
| 1 | Upload the recent passport size photograph in the online application form | JPEG/PNG |
| 2 | Age Proof – Copy of Birth Certificate / 10th Std. Certificate | PDF |
| 3 | Copy of Community Certificate | |
| 4 | Educational Qualifications (from 10th Std,12th Std, Diploma Certificate, Graduation degree Certificate, Post Graduation degree certificate) | |
| 5 | Experience Certificates (Present & Previous employments) | |
| 6 | NOC/Through Proper Channel letter (Applicable for Govt/PSU) | |
| 7 | Application fee – NEFT/UPI Payment details (Applicable for Contract Type) | |
| 8 | Copy of the detailed Resume / Bio data / CV | |
| 9 | Proof for Ex-Servicemen details (as applicable) | |
| 10 | Proof of Disability Certificate (as applicable) | |
| 11 | Duly attested copies of last 5 years ACRs (Applicable for deputation post only) | |
| 12 | Vigilance clearance & Integrity certificate (Applicable for deputation post only) | |
| 13 | Proforma of the Certificate to be obtained by the HR/Personnel from the current organization (Applicable for deputation post only) | |
| 14 | Any Other relevant certificates (if any) | |

g) In case of any assistance with respect to submission of online applications, candidates are requested to contact CMRL by telephone (044-24378000) during working days between 10:00 a.m. to 6.00 p.m.

h) Email queries may be addressed to "hr@cmrl.in"

Additional General Manager (HR)