Advt. No. DIC/SVS/eCom/NRLM/21/1

Digital India Corporation
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Website: www.dic.gov.in

Web Advertisement
04.03.2024

Digital India Corporation has been set up by the 'Ministry of Electronics & Information Technology, Government of India', to innovate, develop and deploy ICT and other emerging technologies for the benefit of the common man. It is a 'not for profit' Company under Section 8 of the Companies Act 2013. The Company has been spearheading the Digital India programme of the Government of India, and is involved in promoting use of technology for e-Governance/e-Health / Telemedicine, e-agriculture, e-Payments etc. The Digital India programme promotes safety and security concerns of growing cashless economy and addresses challenges confronting its wider acceptance. It also promotes innovation and evolves models for empowerment of citizens through Digital initiatives and promotes participatory governance and citizen engagement across the government through various platforms including social media.

Digital India Corporation is currently inviting applications for the following positions purely on Contract/ Consolidated basis for e-Saras project:-

Sr. No.	Name of the Post	Number of Positions
1.	Project Analyst	01
2.	Senior Software Developer cum Project Manager	01

** The place of posting shall be in New Delhi but transferable to project locations of Digital India Corporation as per existing policy of Digital India Corporation.

Screening of applications will be based on qualifications, age, academic record and relevant experience. Digital India Corporation reserves the right to fix higher threshold of qualifications and experience for screening and limiting the number of candidates for interview. Only shortlisted candidates shall be invited for selection interviews. Digital India Corporation reserves the right to not to select any of the candidates without assigning any reason thereof.

The details can be downloaded from the official website of DIC viz. **www.dic.gov.in**

Eligible candidates may apply ONLINE: **https://ora.digitalindiacorporation.in/**

1. Job Description: Project Analyst

A. Job Summary:

The project Analyst plays a pivotal role in translating business needs into technical requirements. He needs to collaborate with stakeholders, gather and analyze requirements, and facilitate effective communication between business and technical teams. The goal is to ensure the successful delivery of a Magento-based eCommerce solution that aligns with business objectives and enhances the overall customer experience.

B. Educational Qualifications:

- Bachelor's or Master's degree in Business Administration, Information Technology, or a related field.

C. Experience:

- More than 2 years of hands on experiences (post qualification) of eCommerce business processes, including order management, inventory, and customer experience.

D. Roles and Responsibilities:

- Engage with business stakeholders to elicit and document detailed business requirements for the eCommerce portal.
- Conduct interviews, workshops, and analysis of existing systems to ensure a comprehensive understanding of business needs.
- Create clear and concise documentation, including user stories, use cases, and functional specifications.
- Maintain a repository of requirements and ensure documentation is kept up-to-date throughout the project lifecycle.
- Work closely with developers, architects, and other technical team members to ensure a shared understanding of business requirements.
- Collaborate with the testing team to define test cases and acceptance criteria based on business requirements.
- Participate in user acceptance testing (UAT) to validate that delivered solutions meet business expectations.
- Identifying problems and shortfalls and proposing solutions.
- Providing operational support such as liaising with stakeholders, tracking timelines, etc.

E. Skill Set

- Knowledge of eCommerce business processes, including order management, inventory, and customer experience.
- Excellent communication skills, both verbal and written.
- Strong analytical and problem-solving skills.
- Ability to adapt to changing business priorities and evolving project requirements.
- Ability to interpret data and trends to make informed business recommendations.

- Proven ability to collaborate effectively with cross-functional teams.
- Experience facilitating meetings and workshops.
- Familiarity with multiple eCommerce platforms.
- Technical knowledge of the development framework would be the added advantage.

2. Job Description: Senior Software Developer cum Project Manager

A. **Job Summary:**

The Senior Software Developer cum Project Manager will play a crucial role in the development and management of an eCommerce portal. This position requires a blend of technical expertise and project management skills to ensure the successful delivery of high-quality software solutions. The candidate should be well-versed in Magento development, have strong leadership skills, and be capable of overseeing the entire software development life cycle.

B. Educational Qualifications:

- Bachelor's or Master's degree in Computer Science, Information Technology or related field.

C. **Experience:**

- More than 5 years of hands on experiences (post qualification) of eCommerce business processes, including order management, inventory, and customer experience.

D. **Roles & Responsibilities:**

- Lead and actively participate in the design, development, and maintenance of the eCommerce portal on the Magento platform.

- Collaborate with the development team to create efficient and scalable code while following best practices.

- Define project scope, goals, and deliverables in collaboration with stakeholders.

- Develop and maintain project timelines, ensuring milestones are met and projects are delivered on time.

- Provide technical guidance and mentorship to the development team.

- Conduct regular code reviews to ensure code quality and adherence to coding standards.

- Provide regular project updates and reports to management.

- Identify potential risks and challenges in project delivery and proactively implement mitigation strategies.

- Maintain comprehensive project documentation, including technical documentation, coding standards, and best practices.

- Identify and resolve performance bottlenecks and optimize code for maximum speed and scalability.

- Implement caching mechanisms and other techniques to improve site performance. Plan and execute Magento upgrades and apply security patches as needed.

- Identify dependent and independent tasks and then prioritize them based on their impact on the project.

- Integration of user-facing elements developed by front-end developers

- Coordinate and build efficient, testable, and reusable modules

- Solve complex performance problems and architectural challenges

E. **Technical Skills:**

- In-depth experience with Magento development and customization.

- Strong proficiency in PHP, MySQL, HTML, CSS, and JavaScript.

- Knowledge of web services, APIs, and integration with third-party services.

- Knowledge of object oriented PHP programming and MVC design patterns

- Familiarity with front-end technologies and frameworks.

- Proficient understanding of code versioning tools, such as Git

- Proven experience managing software development projects.

- Excellent organizational and multitasking abilities.

- Strong problem-solving and decision-making skills.

- Demonstrated leadership experience in a development team.

- Understanding accessibility and security compliance

- Creating database schemas that represent and support business processes

General Conditions applicable to all applicants covered under this advertisement:

1. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.

2. Digital India Corporation reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.

3. The positions are purely temporary in nature for the project of Digital India Corporation and the appointees shall not derive any right or claim for permanent appointment at Digital India Corporation or on any vacancies existing or that shall be advertised for recruitment by Digital India Corporation in future.

4. Digital India Corporation reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the notice period.

5. The maximum age shall be as on the last date of receipt of the applications. Screening of applications will be based on qualifications, age academic record and relevant experience.

6. The designation of the selected candidates shall be mapped as per the existing designation policy of DIC.

7. In case of a query, the following officer may be contacted

Ms. Vinaya Viswanathan
Head- HR
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