



नेशनल प्रोजेक्ट्स कंस्ट्रक्शन कारपोरेशन लिमिटेड  
(भारत सरकार का उद्यम)

NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED  
(A GOVT. OF INDIA ENTERPRISE)

ऊ०प्र० अंचल कार्यालय, १/१२३, विनीत खंड, गोमती नगर, लखनऊ- २२६०१० (ऊ०प्र०)  
UP ZONAL OFFICE, 1/123, Vineet Khand Gomti Nagar, Lucknow-226010 (U.P.)  
Phone:- 9355669691 Email- ID- [zm.upz@npcc.gov.in](mailto:zm.upz@npcc.gov.in)

Advt. No. UPZO/Contract/2024/Recruitment/1180

Dated : 22/02/2024

NPCC Limited, a subsidiary of WAPCOS Ltd., a Schedule "B" Premier Public Sector Enterprise, Mini Ratna Category-1 Company is engaged in Engineering Construction, Planning, Operation and Project Management Consultancy in the fields of Industrial Infrastructure, Thermal, Hydroelectric, Tunneling, Railways, Highways, Surface Transport, Townships, Building, Dams, Weirs, Barrages, Public Health, Environmental Engineering and Border Fencing & Flood Lighting Works etc.

NPCC Ltd. is in urgent need of following manpower on contract basis for different ongoing projects in the UP Zone:-

**A. Details of Post**

Sr. No.	Name of the Post	No. of Posts	Method of Recruitment
1	Assistant (Office Support)-Finance	02 No (01-UR 01-OBC(NCL))	Short term Contract basis for one year

**B. Details of eligibility conditions**

Sr. No.	Name of the Post	Consolidated Emoluments	Educational Qualification & Experience.
1	Assistant (Office Support)- Finance on contract	Rs.20,250.00	Graduate (regular course) in any discipline with typing speed of 50 w.p.m B.Com Graduate will be preferred Exp- Nil Upper age limit- 40 years <u>Desirable:-</u> Candidates having knowledge of Computer and Tally will be given preference.

\*In addition, employers' contribution towards Provident Fund @12% shall be borne by the Company and a fixed Medical Allowance of Rs. 1250/- per month shall also be borne by the Corporation.

**Note:**

- i. The cutoff date for determining the age limit, qualification and shall be 31.01.2024.
- ii. Upper age limit shall be 40 years as on 31.01.2024.
- iii. Reservations and Relaxations to SC/ST/OBC (NCL)/Ex-Servicemen/ Persons with Benchmark Disability (PwBD) will be applicable as per extent Govt. orders.
- iv. Interested and eligible candidates may send their applications in attached form and send to NPCC Ltd. UP Zonal Office as described below:-  
**Postal Address-** Zonal Manager, UP Zonal Office, NPCC Ltd  
1/123, Vineet Khand, Gomti Nagar Lucknow- 226010
- v. The last date for receipt of application is 23.03.2024
- vi. Candidates should attach all relevant documents in support of age, qualification, experience, caste certificate etc. along with their application form.
- vii. Shortlisted candidates will be called for interview at UP Zonal Office, NPCC Ltd. Lucknow.
- viii. All future correspondences shall be sent via e-mail only. Accordingly, candidates are advised to keep their E-mail ID active at least for one year. No change in E-mail ID will be allowed once entered.
- ix. Any corrigendum / addendum / errata in respect of the above advertisement shall be made available only on our official website [www.npcc.gov.in](http://www.npcc.gov.in). No further press advertisement will be given. Hence, prospective candidates are advised to visit NPCC website regularly for the above purpose.

**General Conditions:**

1. Merely sending the application/attending the interview will not entail right for claiming Appointment in NPCC.
2. All qualifications should be from Indian Universities or Institutes recognized by UGC/AICTE/appropriate statutory authorities.
3. Candidates employed in Central/ State Government Department/ Public Sector Enterprises etc. may submit their NOC (No Objection Certificate) at the time of interview.
4. Candidates belonging to SC/ST/OBC (NCL)/PwBD categories are required to submit copies of Caste Certificate/Disability Certificate issued by the Competent Authority in the prescribed format along with application at the time of interview.
5. The candidates must furnish an OBC certificate (clearly mentioning as belonging to non-creamy layer) as per the format prescribed by the Government of India (not older than six months as on 31.01.2024) from the Competent Authority, at the time of application.
6. Applicants having work experience are required to submit relevant documents/certificates in support of experience.
7. If the information furnished by the candidate in any part is found to be false or

incomplete or is not found to be in conformity with the eligibility criteria mentioned in the advertisement, candidature/ appointment will be considered as revoked/ terminated at any stage of recruitment process or after recruitment or after joining, without any reference given to the candidate.

8. Canvassing in any form will disqualify the candidature.
9. All candidates are requested to go through the detailed advertisement carefully to clear all doubts/ queries before applying for the above post.

S/d

**ZONAL MANAGER  
(UP Zone)**

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11. Academic/ Professional Qualifications:

S.No.	Name of Examination	Year of Passing	University / Board	Subjects	Marks obtained	% of marks

12. Highest qualification in Hindi: \_\_\_\_\_

13. Training received if any \_\_\_\_\_

14. Experience (Please give details thereof, use separate sheet if required)

Name of Organization	Post Held	From	To	Job Description

15. Correspondence Address:

PIN	Phone No.:

16. Permanent Home Address:

PIN	Phone No.:

17. PAN No.:

18. Aadhar Card No.:

19. Guardian/ Emergency Contact No.:

20. Contact Mobile No.:

21. Valid E-Mail ID:

22. Passport No.: \_\_\_\_\_ Valid upto \_\_\_\_\_

23. Any other information:

**Note:** Information must be filled against each column clearly. In case in complete application, the same will not be considered.

I solemnly declare that the above information is true/ correct and I understand that in the event of the information found to be incorrect after my appointment, I shall be liable to be dismissed from service.

**Date:**

**Signature**