



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
क्षेत्रीय कार्यालय, पश्चिमी क्षेत्र, मुंबई

Regional Headquarters, Western Region, Mumbai.

Advertisement No. 02 /02 /2024/ Medical Consultant/WR

**NOTIFICATION FOR ENGAGEMENT OF MEDICAL CONSULTANT
(NON-SPECIALIST) ON CONTRACTUAL BASIS AT AIRPORTS AUTHORITY OF
INDIA, WESTERN REGION, MUMBAI**

Airports Authority of India, Regional Head Quarter, Western Region, Mumbai invites applications from Doctors possessing the following qualification, experience etc. for engagement of Medical Consultant (Non-specialist Doctor) purely on temporary basis at Regional Head Quarter, Western Region, Mumbai. The period of engagement shall be for **ONE YEAR** which may likely to be extended.

Last date of submission of application: 10/03/2024.

Job Specification & Qualification

No. of Posts	01 (One) Medical Consultant (Non-Specialist)
Qualification	Doctors having minimum qualification of MBBS or equivalent from the Recognized Universities as per Medical Council of India/Govt. of India Norms.
Experience	Preference will be given to candidates having post-medical qualification experience of working in a Government Hospital/ Private Hospital of Repute for at least 05 years.
Age	Maximum age limit 70 years.
Duration of Duty	Daily 06 hours of duty on all prescribed working days (Monday to Friday) excluding Saturdays/ Sundays and Gazetted Holidays.
Honorarium	Rs.3000/- (inclusive of conveyance and other incidental charges) per visit (duty of six hours per day). Rs.500/- for every additional hour shall be paid on written approval of Competent Authority.
Mode of Selection	Interview

2. Those fulfilling the above norms and willing to offer their service shall send their application in the prescribed format along with other documents duly signed through email at recttcellwr@aai.aero followed by hard copy of the same by speed post to the address mentioned below on or **before 10.03.2024 (1800 hrs)**. Subject line of the application shall be as "**Engagement of Medical Consultant at Regional Head Quarter, Western Region, Mumbai on Contract Basis**". The applications received through any other mode and beyond the stipulated date shall not be entertained.

ENGAGEMENT OF MEDICAL CONSULTANT (NON-SPECIALIST) AT AIRPORTS AUTHORITY OF INDIA, REGIONAL HEADQUARTER, WESTERN REGION, MUMBAI

a) The application form in the prescribed proforma (**Annexure-I**) shall accompany the following documents:

b) Self-attested xerox copies of documents including Registration Certificate (Original documents required to be produced for verification at the time of interview/joining).

c) One recent passport size photograph and proof of residential address.

d) Acceptance of Terms and Conditions of Engagement (**Annexure-II**).

e) Acceptance of Charter of Duties and Responsibilities for Medical Consultant (Non-specialist). (**Annexure-III**)

f) Acceptance of Code of conduct for Medical Consultant (Non-specialist). (**Annexure-IV**)

3. The application for Medical Consultant should reach the following address by Registered / Speed Post/ Scanned mail copy on or before **10.03.2024** positively. In case forwarded by scanned mail copy, that should be followed by hard copy duly signed.

General Manager (HR),
Airports Authority of India,
Regional Headquarters, Western Region,
Integrated Operational Offices,
New Airport Colony, Vile-Parle (East)
Mumbai- 400 099.

Annexure-I

**Application Form for Engagement of Medical Consultant (Non-Specialist) at
RHQ,WR, Mumbai**

1. Name in full Shri /Kum./Smt. : _____

2. Father's Name/Spouse's Name: _____

3. Date of Birth & Current Age : _____

4. Marital Status : _____

5. Phone Number/Mobile No. and Email id :

6. Permanent Address (with place of domicile)

7. Temporary Address: _____

8. Nationality : _____

9. Educational Qualification: _____

10. Professional Qualification: _____

Degree/ Diploma	University / Board	Year of Passing

11. Details of Experience (after Graduation)

Qualification	Post Held and place	From	To	Period	
				Years	Month

12. Any other achievement/information which applicant would like to bring into account in support of his/her application

I hereby declare that the information and particulars given by me in this form are true and correct. I also note that if any of the above statements are incorrect or false or if any material information or particulars has been suppressed, my candidature shall deem to be null & void.

Signature of the Applicant

Place:

Date:

ANNEXURE -II

Terms and conditions for Engagement of Medical Consultant on Part-Time Contract Basis in AAI are as follows:

1. The engagement of Consultant will be purely on part-time contract basis / temporary basis in Airports Authority of India, WR. The Consultant shall not claim for regular employment at any given point of time during his/her contract period.
2. The Doctors having minimum qualification of MBBS or equivalent from the (Recognized Universities as per MCI/Govt. of India norms) shall be considered as Medical Consultant (Non-specialist) and they will be paid a fixed honorarium @ Rs3000/- per visit (For six hours in a day). The said amount is inclusive of conveyance and other incidental charges. These charges applicable to Metro cities.
3. For every additional hour beyond six hours, Medical Consultants will be paid @ Rs.500/- per hour.
4. Airports Authority of India will not undertake any liability for providing any other facility or any kind of compensation in lieu thereof.
5. They will not be entitled to any benefit like Provident Fund, Benevolent Fund, Group Insurance, non-practising allowance or any other kind of compensation available to the employee of Airports Authority of India.
6. There will be no other financial liability on part of Airports Authority of India.
7. They will be under the administrative control of In-charge of respective Medical Centre of AAI/RED as the case may be or as notified from time to time.
8. They shall perform their duties as per the Charter of Duties & Responsibilities for Medical Consultant.
9. They shall also observe and comply with the given code of conduct for Medical Consultant.
10. The Competent Authority of AAI can terminate the contract any time without assigning any reason and decision on AAI in this regard will be final.
11. On engagement, they will be required to furnish an undertaking as per Proforma enclosed (Annexure V).

I hereby accept and adhere to the above Terms and conditions for engagement as Medical Consultant.

Date:

Signature & Name of Applicant with Seal

Charter of Duties and Responsibilities for Engagement of Medical Consultant on Part-Time contract basis in AAI:

1. To attend OPD at AAI designated Medical Centre as per prescribed duty hours.
2. To provide medical advice on all kinds of illness, prescribe medicine, administer injections, perform dressings etc. to the AAI beneficiaries.
3. To provide treatment / consultation to medical emergency cases, if any, brought to the Medical Centre during duty hours.
4. To do prophylactic inoculation/vaccination wherever required.
5. To issue certificates in support of leave on medical grounds wherever the leave/rest is prescribed.
6. Medical Consultant will not refer any AAI beneficiary to the outside empanelled hospitals of AAI for taking indoor medical treatment. However, they may advice the AAI Doctors on duty regarding the kind of indoor treatment required for the instant case.
7. Medical Consultant may report major illness, if any, found during examination of AAI beneficiaries to the AAI Doctors on duty.
8. To provide expert opinion about the appropriateness / reasonability and the cost of the indoor medical treatment pertaining to various claims as and when the same is referred to Medical Consultant.
9. To provide professional opinion on medical issues referred to Medical Consultant by the Management of AAI.

I hereby accept and adhere to the above Charter of Duties and Responsibilities for engagement as Medical Consultant.

Date:

Signature & Name of Applicant with Seal

Code of Conduct for Engagement of Medical Consultant on Part-Time Contract basis in AAI.

1. The Medical Consultant shall observe, comply and obey the orders/ instructions issued from time to time by the AAI Management.
2. The Medical Consultant shall serve the AAI honestly and faithfully and show courtesy and attention in all transactions.
3. The Medical Consultant shall make all endeavours to promote the health of AAI beneficiaries.
4. AAI shall not be party to the dispute arising out of any medical negligence / lapse occurring during the treatment rendered by the Medical Consultant.
5. The Medical Consultant shall not solicit or accept any gift from any AAI employee / AAI Beneficiary.
6. The Medical Consultant shall not solicit or accept any gift, commission or bonus in consideration of or in return for referring or recommending AAI beneficiaries for treatment to outside medical agencies.
7. The Medical Consultant shall not outsource their services to any other Doctors.
8. The Medical Consultant should abide by any law relating to intoxicating drugs and drinks enforced in the area.
9. Medical Consultant shall not indulge in any act of sexual harassment of any woman employee/ beneficiary of AAI and shall strictly abide by the law of the land and the rules / instructions issued by AAI from time to time

I hereby accept and adhere to the above Code of Conduct for engagement as Medical Consultant.

Date:

Signature & Name of Applicant with Seal

UNDERTAKING

I, hereby, acknowledge that I have read, understood and taken note of the Terms and conditions of engagement and I am pleased to accept and confirm the Terms and Conditions of engagement, Charger of Duties and Responsibilities and Code of conduct for engagement of part-time Medical Consultant.

I, confirm that I shall commence my contract / services with effect from

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NAME: _____

SIGNATURE: _____

DATE: _____