



RIMS/Micro./No...90/microbiology...15/02/2024

National Program for Surveillance of Viral Hepatitis (NPSVH)**Walk in interview**

Application are invited for filling up of Two posts under NCDC Umbrella Scheme in the National Program for Surveillance of Viral Hepatitis (NPSVH) in the Department of Microbiology, Rajendra Institute of Medical Sciences ,Ranchi, Jharkhand on contractual basis for one year (post are purely on contractual basis for one year or till the project continues whichever is the earlier).

Date & time of interview will be on 09/03/2024, 10:00 A.M Onwards.

Venue: Director's Office, RIMS, Ranchi

Reporting time: 9:30 A.M to 11:30 A.M

S.No.	Name of Post	No of Posts	Educational Qualification	Contractual Salary per month Fixed in Indian Rupees
1.	Technical officer	One (UR)	<ul style="list-style-type: none"> MSc (Microbiology)/ MSc (Medical Microbiology) with One-year experience in clinical laboratory services. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> PhD Medical Microbiology from recognized university with 3 months experience in clinical laboratory services.. 	Rs. 50,000/-
2	Lab Technician	One (UR)	<ul style="list-style-type: none"> 10+2 or intermediate & diploma in lab technician from Govt. Recognised institute with one year of experience or B.Sc in MLT from recognized university. 	Rs.25,000/-

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 Manoj
 15/02/2024
 Nodal Officer
 National Viral Hepatitis Surveillance Programme
 Dept. of Microbiology
 RIMS, Ranchi (Jharkhand)



Job Responsibilities

Technical officer

1. Supervises the work of Laboratory technician under the guidance of the Laboratory In-charge.
2. Molecular testing where available
3. Preparation of SOPs and work instructions.
4. Verification of reports generated in testing laboratory
5. Preparation of quality control (QC) samples
6. Preparation & distribution of proficiency panels (PT) panels
7. Inventory and financial document management in lab.
8. Maintaining and monitoring timely calibration / verification of all devices and ensuring that all monitoring and measurements are done with devices having valid verification / calibration status.
9. Adherence to Bio-safety guidelines.
10. Maintenance of records and logs in laboratory.
11. Disposition of nonconforming products in her area of operation.
12. Help in the conduct of teaching and training programs.
13. Participate in surveillance activities of programme, through NCDC
14. Onsite field visit to district lab for mentoring and quality assurance.
15. Reporting to laboratory In-charge 16. Any other duty assigned by laboratory In-charge

Laboratory Technician

1. Collect / receive specimens in the laboratory.
2. Assist in sample transportation to referral laboratory as and when required.
3. Performs tests for hepatitis markers and preparation of reports.
4. Storage and maintenance of serum samples as per guidance.
5. Confirmation of reference samples from state medical college labs and compilation of reports.
6. Perform regular internal quality control testing, EQA and their documentation
7. To maintain essential records in the laboratory
8. Inventory preparation for equipment and reagents.
9. Indent for supplies to the Laboratory through Lab In charge and ensure sufficient stock of Laboratory consumables is available.
10. Participate in trainings and workshops conducted.
11. Assist in molecular testing of samples where required.
12. To maintain cleanliness in and safety and follow proper biomedical waste disposals. 13. Any other work/ activity assigned from time to time
- 13.

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M. N. Singh
15/2/2024
Nodal Officer
National Viral Hepatitis Surveillance Programme
Dept. of Microbiology
RIMS, Ranchi (Jharkhand)

Other Instructions:

- 1. Terms:** Posts are purely on contractual basis for one year or till the project continues whichever is the earlier. However, the appointment can be terminated at any time even before the end of the contract period due to any reason. In case of such premature termination, one month's salary in lieu of the same will be provided. The same will not hold true in case of premature termination due to performance related issues. Candidate can leave the job prematurely giving one month's notice or one month's salary in lieu of the same.
- 2. Application & Selection procedure:** Candidate have to bring the fully filled application form at the time of interview with superscripted as "Application for the Post of The candidate needs to bring the Bio-data and the self attested photo copy of the certificates with the application form. One recent self signed passport sized colored photograph to be pasted on application form.
- 3. Qualification:** Qualifications and degree should be from recognized Institution/University.
- 4. The age limit is 20-45 years (As per Jharkhand Govt. Rule)**
- 5. Other Instructions:**
 - These are purely contractual post and such will not have any claim whatsoever for regularization.
 - During the period of the project as well as on its termination will have no legal liabilities relating to staff.
 - Performance will be assessed on a regular basis
 - Contract can be terminated at any time based if the performance of the candidate is found un-satisfactory. his/her service can be terminated in that stage without giving a notice.
 - Candidate will have no claim in future for the employment in RIMS.
 - No TA/DA will be paid, neither for appearing in the interview nor for joining the assignment and for the period of workAdvertisement also available on website www.rimsranchi.org. Prescribe Application Format is as under:

APPLICATION FORMAT

Advertisement No.....

Application for the post of.....

1. APPLICANT'S NAME (In block letters).....
2. FATHER'S NAME (In block letters).....
3. DATE OF BIRTH:
4. SEX:.....5. NATIONALITY:
6. RELIGION.....7. CATEGORY (GEN/OB-1/BC-2/SC/ST) :.....
8. MOBILE NO:.....9. Email:
10. ADDRESS: (Including Pin code No.)
 - i. CORRESPONDENCE:.....
 - ii. PERMANENT:

11. EDUCATIONAL QUALIFICATIONS (From Matriculation Onward)

S. No.	Examination(s)passed	Subjects	College/Institute	Board/ University	Year	Marks (%)	No. Of attempts

12. DESIRABLE /EXPERIENCES:

S.No.	College/Institute	Post held	From	To	Total duration

13. LIST OF SELF ATTESTED COPIES OF TESTIMONIALS WITH PAGE NO. OF ENCLOSURES:

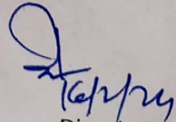
14. DECLARATION:

I,do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, I hereby convey for cancellation of my candidature.

Place:
Date:

Signature of the Candidate

Mangini
Nobis Officer
National Viral Hepatitis Surveillance Programme
Dept. of Microbiology
RIMS, Ranchi (Jharkhand)


Director,
Rajendra Institute of Medical Sciences
Ranchi
Director
Rajendra Institute of Medical Sciences
Ranchi