



**WALK-IN- INTERVIEW / WRITTEN TEST FOR PROJECT HUMAN RESOURCE
POSITIONS (TEMPORARY)
(NOTIFICATION)**

Applications are invited from eligible candidates for the following positions under the project entitled “**Multicentric task force project titled “ICMR” Task force study on Epidemiology of Chronic Respiratory Illness in Select Population Groups in India (CRISPI)**” at this Institute. Applications will be received from the individuals by hand on the date of Walk-in-interview / written test as mentioned below. The Candidates may download the application form from <http://niirncd.icmr.org.in> / <https://main.icmr.nic.in>.

Candidates are required to submit the application form duly filled along with one set of photocopies of all certificates. All the original certificates for verification must be brought failing which their candidature cannot be considered.

After verification of the applications, the eligible candidates will be informed for Walk-in-interview/written test. The applicants are advised to visit our website <https://main.icmr.nic.in> and <http://niirncd.icmr.org.in> regularly for any updates and changes in the recruitment process.

1. Name of the Position	Project Technical Support-II
No of vacancies	4 Position (UR-02,OBC-01, SC-01)
Essential Qualifications	12th in Science + DMLT / BMLT + 5 Yrs Experience in relevant subject/field. <i>*B.Sc. (sociology/ Social Work/Social Sciences/ Statistics/ Biostatistics/ Life Sciences) degree from a recognized institution shall be treated as 3 years' experience.</i>
Desirable	<ul style="list-style-type: none"> ➤ Experience in conducting community-based health research surveys ➤ Experience in collecting anthropometry data ➤ Experience in doing spirometry testing in the field ➤ Handling pollution monitoring tools etc.
Nature of duties	Day to day data analysis / compilation and support to the research team
Age	Not exceeding 30 years on the date of Walk-in-interview / written test.
Remuneration	Rs.18,000/- per month (fixed) as per sanction letter.
Tenure	One year (Extendable)
Place of work	ICMR-NIIRNCD, Jodhpur/anywhere in India based on the requirement of project & field trips for sample collection.
Date	15.02.2024 between 10.00 AM to 11.00 AM
Venue	ICMR-NIIRNCD, Jodhpur.
2. Name of the Position	Sr. Project Assistant (UDC)
No of vacancies	2 Position (UR-01,EWS-01)
Essential Qualifications	(i)12th Pass or equivalent from a recognized board with 5 years experience of administrative work Or Graduate in any discipline with 2 years experience of administration work (ii) A typing speed of 35 wpm in English or 30 wpm in Hindi.
Nature of duties	<ul style="list-style-type: none"> ➤ Day to day data Entry and support to the research team and Office Work ➤ Preparing Salary bills of Staff, Travel bill settlement, Purchase proposal processing, all administrative and account work ➤ Managing accounts of all projects ➤ Helping in making contracts
Age	Not exceeding 28 years on the date of Walk-in-interview / written test.
Remuneration	Rs.17,000/- per month (fixed) as per sanction letter.
Tenure	One year (Extendable)

Place of work	ICMR-NIIRNCD, Jodhpur/anywhere in India based on the requirement of project & field trips for sample collection.
Date	15.02.2024 between 10.00 AM to 11.00 AM
Venue	ICMR-NIIRNCD, Jodhpur.

General Terms and conditions:

- i. The above project positions are purely on temporary basis only.
- ii. The advertised positions are tentative without commitment for its filling. Recruitment will depend upon requirement of project and approval of the competent authority.
- iii. Emoluments: The rates of emoluments / stipend shown in this advertisement are project specific and may vary according to sanction of the funding agency of the Project. Payment of emoluments to the project employee will depend on availability of funds from the funding agency.
- iv. The Director & Appointing Authority has the right to accept / reject any application without assigning any reason(s) and no correspondence in this matter will be entertained.
- v. The selected candidate should work at least for a period of one month failing which the salary drawn by him / her has to forgive his salary.
- vi. The engagement can be terminated with one-month notice from either side without assigning any reason.
- vii. Candidates already employed should submit a “No Objection Certificate” from their present Employer / PI at the time of Walk-in-interview / written test failing which he / she will not be allowed to appear for Interview / written test.
- viii. Since, the project position(s) is / are temporary; the incumbents selected will have no claim for regular appointment at ICMR-NIIRNCD or continuation of his / her services in any other project.
- ix. The results of the final selection will be placed on ICMR-NIIRNCD and ICMR web sites.
- x. The recruited project person(s) is / are eligible for leave as per ICMR project staff recruitment guidelines and will have to give the undertakings before joining.
- xi. No accommodation can be provided for any candidate in case the process of test / interview gets delayed till late evening or following day/s due to the overwhelming crowd of candidates. Candidates are advised to carry their Tiffin box / food items / snacks to avoid inconvenience.
- xii. At the time of joining duty, the candidates should bring all original certificates of educational qualifications (from SSC onwards), No Objection Certificate from present employer if working in ICMR Projects (compulsory), SC / ST / OBC / EWS certificate, Experience, Aadhaar Card & PWD Certificate (if applicable) for availing age relaxation, passport size photograph along with one set of photocopies of the certificates duly attested (can be self-attested) for verification.
- xiii. Qualifications should be achieved from recognized Institutions / Universities only.
- xiv. Experience certificate should clearly state the nature of work during the period of employment with dates. Experience in the relevant discipline / field should be from a reputed institution / organization recognized by the relevant authority.
- xv. Age relaxation will be admissible in respect of SC / ST / OBC candidates, retrenched Government Employees, Departmental Candidates (including projects) and Ex-servicemen etc. in accordance with the instructions issued by the Central Government / DoPT / ICMR from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons. SC / ST / OBC will be given age relaxation in respect of the project positions reserved for them only and not for UR positions.

- xvi. The conditions of reservations for EWS shall be governed by the norms of DoPT OM No. 336039/1/2019-Estt (Res) dated 19.01.2019 and 31.01.2019. Candidates applying in the EWS category should submit an "Income and Asset Certificate".
- xvii. All project positions are contractual for the duration offered and likely to continue till completion of the Project.
- xviii. The Director, ICMR-NIIRNCD reserves the right to increase or decrease the number of project positions or cancel the recruitment or re-advertise the project positions at any time, without assigning any reasons thereof. No correspondence will be entertained in this regard.
- xix. Date of Interview / written test may be changed due to administrative reasons. Hence, candidates are advised to check website before appearing for Interview / written test.
- xx. Canvassing and brining pressure in any form for Interview / written test and employment will be a disqualification and such candidates will be barred from selection process.
- xxi. Candidates applying for more than one project position should separately apply for each project position.
- xxii. Experience from the date of completion of minimum essential educational qualification shall only be counted.
- xxiii. Submission of incorrect or false information shall disqualify the candidature at any stage.
- xxiv. Since the project positions are purely on temporary basis, no benefit of Provident Fund, Leave Travel Concession, Medical, etc. will be available to the appointee.
- xxv. Age, Qualification, Experience etc., will be reckoned as on the date of Walk-in-interview / written test.
- xxvi. No TA / DA will be given for attending Walk-in-interview / written test.
- xxvii. Mere fulfilling the essential qualification / experience will not bestow any guarantee of selection.
- xxviii. Candidates, who fail to bring the original certificates at the time of joining, will not be allowed to join the selected project position. Candidates reporting after the scheduled date / time will also not be allowed to appear in the Walk-in-interview / written test.
- xxix. Any further information pertaining to the advertisement is available on ICMR/NIIRNCD websites: <https://main.icmr.nic.in> and <http://niirnacd.icmr.org.in>.
- xxx. Candidates, those who have rendered service in ICMR for more than three years are not eligible for this Walk-in
- xxxi. All guidelines/rules etc., issued from time to time by ICMR will be followed.

Instructions to the candidates:

- i. Only eligible candidates will appear for Walk-in-interview / written test. In case of more than 30 candidates, a written test shall be taken. The qualifying marks for the written test shall be as under:
For SC / ST: 35%
For UR / OBC / EWS: 40%
- ii. The candidates scoring qualifying marks shall interviewed as mentioned in the below table, if written test is conducted:

Sl.No.	Name of the Project position	No. of positions	No. of Candidates to be interviewed
1.	Project Technical Support-II	04	Up to top 10 candidates in the written test.
2.	Sr. Project Assistant (UDC)	02	Up to top 10 candidates in the written test.

- iii. The candidates will be selected on the basis of their performance in the written test / interview subject to qualifying the skill test, wherever applicable.
- iv. The final merit shall be prepared on the basis of marks of written test and interview. In case of non-conductance of written test being less than 30 candidates, the merit shall be prepared on the basis of marks obtained in the interview.

Note: In case of any discrepancy in English and Hindi advertisements, candidates are advised to follow the Terms and Conditions of advertisement published in English.

Administrative Officer
for Director-In-charge