



**CENTRE FOR ARTIFICIAL INTELLIGENCE AND DATA SCIENCE  
RESEARCH & APPLICATIONS (CAInDRA)  
CEG CAMPUS, ANNA UNIVERSITY, CHENNAI- 600 025.**

05.01.2024

**Notification for the Appointment of Non-Teaching Staff**

Applications are invited for the post of Professional Assistant II and Peon for the Centre for Artificial Intelligence and Data Science Research & Applications, CEG Campus, Anna University, Chennai – 600 025.

Name of the Post	Minimum Qualification	Desirable	Wages
Professional Assistant II	MCA / MBA	Candidates having higher qualification, knowledge and experience in related work.	Rs. 819/- per day
Peon	VIII Std Pass	Age: above 18 years	Rs.471/- per day

**Application Process:** Interested candidates must apply with the following documents: (1) Cover letter (2) Bio-data with passport-size photograph (3) Scanned copies of educational certificates and mark sheets (4) Experience Certificate (if any).

The soft and hard copies of all the above documents must reach the Director, Centre for Artificial Intelligence and Data Science Research & Applications, CEG Campus, Anna University, Chennai – 600 025 **on or before 18.01.2024**. The soft copies of all the above documents should be emailed as one file (.pdf format) with subject line “Application for Non-Teaching Staff Recruitment for CAInDRA”. The email and postal addresses for the correspondence are given below.

No TA/DA will be paid for attending the interview. The appointment will be on a purely temporary basis for a period of six months. The appointment will be renewed on the basis of performance. Candidates who are already employed should produce relieving certificate from their employers, if selected. The shortlisted candidates will be intimated about the date and mode of interview by email only. The selection will be based on qualification, experience and performance in the interview.

**Address:**

The Director,  
Centre for Artificial Intelligence and Data Science  
Research & Applications (CAInDRA),  
CEG Campus, Anna University,  
Chennai – 600 025.

Email: [caindra@annauniv.edu](mailto:caindra@annauniv.edu)



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**Application for the post of \_\_\_\_\_**

1. Name of the Applicant :
2. Date of Birth :
3. Contact Details :
  - 3.1 Complete Address for Correspondence (with Pin code)
  - 3.2 E-Mail ID :
  - 3.3 Telephone No./ Mobile :

4. Educational Qualifications:

S. No	Degree	Specialization	University/ Institution	Year of Passing	Percentage	Division

5. Additional Qualification:
6. Professional Experience:

Name of the Institution	Designation	Period		Nature of Work
		From	To	

7. Additional information, if any.
8. List of enclosure:

**DECLARATION**

I declare that the information furnished above is true and correct to the best of my knowledge and belief that no related information is concealed. If any discrepancies observed at any stage, the Institute shall have the right to expel me from the Institute at any time after my selection. I note that the decision of the Institute is final in regard to selection. I agree that I shall abide by the decision of the Institute, which shall be final.

Place:

Date:

Signature of the Applicant