

GOVERNMENT OF WEST BENGAL Department of Health & Family Welfare Office of the Chief Medical Officer of Health ,Darjeeling& District Health & Family Welfare Samiti, Siliguri E-mail :<u>cmoh_darj@wbhealth.gov.in</u> ; cmohdarj@gmail.com

No. 5 2 / DH&FWS / SLG/24

NOTIFICATION

Siliguri, OS. 0 . 2024

- Contraction

Sub – Selection of the contractual staff under various health programmes, SMP, Darjeeling

In reference to the Notification memo no. 2905 / DH&FWS / SLG/23 dated 26.12.2023, District Health & Family Welfare Samiti, SMP, Darjeeling will organize a 'Walk-in-Interview, for the following different posts mentioned below on **19th January 2024 to 20th January 2024** at the Office of the Chief Medical Officer of Health, Darjeeling & District Health & Family Welfare Samiti, Siliguri Mahakuma Parishad Building (2nd Floor), Hakimpara, Landmark-Near Bhutia Market, Siliguri-734001.

Reporting time - 11.00 a.m to 12.00 noon

All interested candidates are requested to attend the same with their all original testimonials in support of age, caste, qualification, experiences, prescribed application form and others testimonials along with Self attested photocopy of the testimonials in support of age, caste, qualification, experiences

Basic guideline for application for all the posts

- 1. All posts are purely on contractual basis valid up to 31.03.2024 or one year from engagement which will be earlier, which may be extended on the basis of performance and subject to continuation and fund support is provided.
- 2. Percentage of marks will be calculated on the basis of 2 decimal points
- 3. The cut off date for calculation of age will be 01/01/2024
- 4. Upper age relaxation will be given as per Government norms.
- 5. Caste certificate issued within the first date of online application, by the competent authorities of West Bengal, only will be accepted.
- 6. In case of PWD candidates, Disability certificate issued within the first date of online application, by the competent authorities of West Bengal only, will be accepted
- 7. In case of experience certificate, the duration of experience must be clearly mentioned. Experience certificate must consist the name of the organization, name of the post, employee's name, date of joining and period of service, signature of the authority, otherwise the experience certificates will be treated as invalid. Engagement letter, Pay Slip or any other will not be treated as experience certificate
- 8. No TA /DA will be paid to the candidates for the same.
- 9. The Competent authorities may cancel the recruitment process at any stage of the selection process.
- 10. The decision of District Level Selection Committee is final.
- 11. The panel will be valid till one year from the date of publication of the panel
- 12. Any corrigendum or addendum or any other notice, must visit the following website:
 - a. www.wbhealth.gov.in/recruitment
 - b. www.darjeeling.gov.in

- 13. All candidates will attend for document verification with the following original document and submit the self attested photocopy of the same documents and application Proforma mentioning the post applied for. Separate application and separate application fees required for each post
 - i. Application as per proforma
 - ii. Age proof (Birth Certificate/ ADHAR/ PAN)
 - iii. Admit card of Madhyamik Examination
 - iv. NEFT document copy of payment transfer receipt copy should be submitted with the application along with Unique Transaction Reference (UTR) number / transaction reference number
 - v. Mark sheet of MP, HS, Graduation, Technical Qualification & Post Graduation (as applicable)
 - vi. Residential proof
 - vii. Caste certificate (if any)
 - viii. Computer knowledge certificate
 - ix. Experience certificate as mentioned in TOR

Date of Document Verification - 19th January 2024

		Name of the	No. Of	Reservation Status				
Notification Number.	Notification Number. Name of The Post Programme		Indicative Vacancy	UR	SC	ST	OBC (A)	OBC (B)
DH&FWS/SMP/ Recruitment/ 2024/ 01	Medical Officer	XV FC 2021 - 2022 & 2022 - 2023	03			01		02
DH&FWS/SMP/ Recruitment/ 2024/ 04	Part Time Specialist MO (MEDICINE)	XV FC - 2022 - 2023	01	01				
DH&FWS/SMP/ Recruitment/ 2024/ 05	Part Time Specialist MO (G&O)	XV FC - 2022 - 2023	02	02				
DH&FWS/SMP/ Recruitment/ 2024/ 06	Part Time Specialist MO (Ophth)	XV FC - 2022 - 2023	02	02				
DH&FWS/SMP/ Recruitment/ 2024/ 07	Part Time Specialist MO (Paed)	XV FC - 2022 - 2023	02	02				
DH&FWS/SMP/ Recruitment/ 2024/ 10	Medical Officer	NUHM	04	01	01	01		01 ·
DH&FWS/SMP/ Recruitment/ 2024/ 13	Medical Officer	XV FC (23 - 24)	18	10	04	01	02	01
DH&FWS/SMP/ Recruitment/ 2024/ 16	Part Time Specialist MO (MEDICINE)	XV FC (23 - 24)	03	03				
DH&FWS/SMP/ Recruitment/ 2024/ 17	Part Time Specialist MO (G&O)	XV FC (23 - 24)	03	03				
DH&FWS/SMP/ Recruitment/ 2024/ 18	Part Time Specialist MO (Ophth)	XV FC (23 - 24)	03	03				
DH&FWS/SMP/ Recruitment/ 2024/ 19	Part Time Specialist MO (Paed)	XV FC (23 - 24)	03	03		~		

Chief Medical Officer of Health, Darjeeling & The Secretary, DH&FWS, Siliguri

Date of Document Verification - 20th January 2024

		Name of the	No. Of		-	Reserv	ation Stat	us
Notification Number.	tification Number. Name of The Post		Indicative Vacancy	UR	SC	ST	OBC (A)	OBC (B)
DH&FWS/SMP/ Recruitment/ 2024/ 02	Staff Nurse	XV FC 2021 - 2022 & 2022 - 2023	06	02	02	01	01	
DH&FWS/SMP/ Recruitment/ 2024/ 03	Community Health Assistant (Urban)	XV FC 2021 - 2022 & 2022 - 2023	17	05	06	02	02	02
DH&FWS/SMP/ Recruitment/ 2024/ 09	Staff Nurse	НСР	01	01				
DH&FWS/SMP/ Recruitment/ 2024/ 11	Staff Nurse	NUHM	12	07	03		01	01
DH&FWS/SMP/	Community Health	NULLINA	40	17	09	04	07	03
Recruitment/ 2024/ 12	Assistant (Urban)	NUHM	Note – This memo no. 2	is the r 2905 / D	evised I H&FWS	Reservat / SLG/2	tion status 3 dated 26	instead of .12.2023
DH&FWS/SMP/ Recruitment/ 2024/ 14	Staff Nurse	XV FC (23 - 24)	21	13	04	01	02	01
DH&FWS/SMP/ Recruitment/ 2024/ 15	Community Health Assistant (Urban)	XV FC (23 - 24)	18	10	04	01	02	01

Chief Medical Officer of Health, Darjeeling & The Secretary, DH&FWS, Siliguri

Siliguri, 05.01.2024.

No. 52 / 1(13)/DH&FWS/SLG / 24 Copy forwarded to

- 1. The Mission Director, NHM & Executive Director, WB SH & FW Samiti
- 2. The Director of Health Services, Department of H&FW, Govt. of WB
- 3. The District Magistrate, Darjeeling & Chairman, District Level Recruitment Committee, D H&FW Samity, SMP, Darjeeling
- 4. The Programme Officer- I/ II, NHM, Department of H&FW, Govt. of WB
- 5. The Commissioner, Siliguri Municipal Corporation
- 6. The SDO, Siliguri
- 7. The Sub Divisional Information & Cultural Officer, Siliguri, Darjeeling
- The Accounts Officer, O/o the CMOH, Darjeeling 8.
- State HR Cell NHM,, Swasthya Bhavan
- 10. The District Informatics Officer, National Informatics Centre, Darjeeling with request to publish advertisement in the official webpage of Darjeeling District
- 11. IT Cell, Deptt. of Health & Family Welfare, Swasthya Bhavan, Kolkata 91 with request to publish advertisement in the wbhealth.gov.in website
- 12. The DPMU, DH&FWS, SMP, Darjeeling
- 13. Office Copy

1. Notification Number:	DH&FWS/ SMP/Recruitment/ 2024/ 01	
Name of the Post	Medical Officer under XV FC 2021 - 2022 & 2022 - 2023	
Number of post & category 03 (ST – 01, OBC B – 02)		
Place of posting	U- HWC under Siliguri Municipal Corporation	
Remuneration	Rs. 60000/- consolidated per month	
Age as on 1 st January 2024	Upper age limit 67 years	
Essential Qualification	MBBS from a MCI recognised Institution with 1 year compulsory Internship. Must be registered under West Bengal Medical Council Weightage will be given for higher qualification	

Scale of scoring

Basic qualification	PG Degre	e/Diploma	Computer	Experience	
basic qualification	Degree	Diploma	Test		
80 (based on % of marks obtain in the final examination)	10	5	NA	10	

2. Notification Number:

DH&FWS/ SMP/Recruitment/ 2024/ 02

Name of the Post	Staff Nurse under XV FC 2021 - 2022 & 2022 - 2023		
Number of post & category	06 (UR – 02, SC – 02, ST – 01, OBC A - 01)		
Place of posting	U- HWC & Polyclinic under Siliguri Municipal Corporation		
Remuneration	Rs. 25000/- consolidated per month		
Age as on 1 st January 2024	Upper age limit 40 years		
Educational Qualification	 a) Completed GNM training course from an Institute recognised by the Indian Nursing Council/ West Bengal Nursing Council Or The candidate should have completed B.Sc. Nursing Course a) Must be recognised under West Bengal Nursing Council b) Candidate should have proficiency in local language 		

Scale of scoring

Basic qualification	PG Degree/Diploma		Computer	Europianas	
basic quanneation	Degree	Diploma	Test	Experience	
100 (based on % of marks obtain in the qualifying examination examination)	NA	NA	NA	NA	

N

3. Notification Number	: DH&FWS/ SMP/Recruitment/ 2024/ 03
Name of the Post	Community Health Assistant (CHA) XV FC 2021 - 2022 & 2022 - 2023
Number of post & category	17 (UR – 05, SC – 06, ST – 02, OBC A - 02, OBC B – 02)
Place of posting	U- HWC under Siliguri Municipal Corporation
Remuneration	Rs. 13000/- consolidated per month
Age as on 1 st January 2024	Minimum 21 years and Maximum 40 years
Educational Qualification	Must have passed ANM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the District for which application made Or Must have passed GNM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the District for which application made, i.e only for the residents of Darjeeling District and Jalpaiguri District under SMC Area
Selection procedure	As per merit (highest marks obtained in ANM/ GNM Examination). Merit list for selection may be prepared on the basis of percentage of marks obtained in the ANM/ GNM examination. No additional marks will be allotted for GNM passed candidates
General Information	Documents (self attested copy) of the ANM/ GNM Registration Certificate needs to be submit along with the attached application format

ee torpo 0

W

4. Notification Number: DH&FWS/ SMP/F

DH&FWS/ SMP/Recruitment/ 2024/ 04

Name of the Post	Part Time Specialist Medical Officer (Medicine) XV FC 2022 - 2023	
Number of post & category	01(UR - 01)	
Place of posting	Polyclinic under Siliguri Municipal Corporation	
Remuneration	Rs. 3000/- per day (at least 3 hours per day) for thrice a week	
Age as on 1 st January 2024	Not exceeding 67 years MBBS degree from an MCI recognised Institute	
Educational Qualification	 MBBS degree from all McFrecogniscu institute Post-Graduate degree/ DNB in Medicine Must be recognised under West Bengal Medical Council 	

5. Notification Number:

DH&FWS/ SMP/Recruitment/ 2024/ 05

Name of the Post	Part Time Specialist Medical Officer (G & O) XV FC 2022 - 2023
Number of post & category	02 (UR – 02)
Place of posting	Polyclinic under Siliguri Municipal Corporation
Remuneration	Rs. 3000/- per day (at least 3 hours per day) for thrice a week
Age as on 1 st January 2024	Not exceeding 67 years
Educational Qualification	 MBBS degree from an MCI recognised Institute
Educational Qualification	 Post-Graduate degree/ DNB / Diploma in Gynaecology &
	Obstetrics
	 Must be recognised under West Bengal Medical Council

6. Notification Number:

DH&FWS/ SMP/Recruitment/ 2024/ 06

Name of the Post	Part Time Specialist Medical Officer (Ophth) XV FC 2022 - 2023
Number of post & category	02 (UR – 02)
Place of posting	Polyclinic under Siliguri Municipal Corporation
Remuneration	Rs. 3000/- per day (at least 3 hours per day) for twuce a week
Age as on 1 st January 2024	Not exceeding 67 years
Educational Qualification	 MBBS degree from an MCI recognised Institute Post-Graduate degree/ DNB / Diploma in Ophthalomogy Must be recognised under West Bengal Medical Council

25/01/2021

7. Notification Number: DH&FWS/ SMP/Recruitment/ 2024/ 07

Nam	e of the Post	Part Time Specialist Medical Officer (Paed) XV FC 2022 - 2023
Number o	f post & category	02 (UR – 02)
Place of po	osting	Polyclinic under Siliguri Municipal Corporation
Remunera	tion	Rs. 3000/- per day (at least 3 hours per day) for thrice a week
Age as on	1 st January 2024	Not exceeding 67 years
Educational Qualification •		 MBBS degree from an MCI recognised Institute Post-Graduate degree/ DNB / Diploma in Paediatrie Medicine Must be recognised under West Bengal Medical Council
9. No	tification Number	: DH&FWS/SMP/Recruitment/ 2024/ 09
1.	Name of the Post	: Staff Nurse under HCP
2.	Number of Post	: 01 (one)
3.	Place of Engageme	nt : under ZLO, Darjeeling
4.	Essential Qualificat	
		(a) Class-XII & Completed
		GNM training course from any institute recognised
		by Indian Nursing Council (INC) / West Benga Nursing Council
		(b)The candidate must be registered under Wes
		Bengal Nursing Council
5.	Desirable Qualifica	tion : Experience in working with Thallassemia patients
		and their families.
6.	Age	: up to 40 years
7.	Reservation	: UR - 01
8.	Remuneration	: Rs 25000/- consolidated per month
9.	Scoring	

Scoring:

i) Marks in GNM examination- Maximum-60 marks (Proportionate marking)

ii) For class XII or equivalent- Maximum 15 marks (Proportionate marking)

iii) Interview- 15 marks.

joi/nory

10. Notification Number

: DH&FWS/SMP/Recruitment/ 2024/ 10

- 1) Name of the Post : Medical Officer Full Time (NUHM)
- 2) Number of Post
- : 4 (Four)
- 3) Place of Engagement
- : Siliguri Municipal Corporation
- 4) Nature of Engagement

Purely on contractual basis. Initially up to 31.03. 2024. Further extendable on renewal basis for one year subject to satisfactory Appraisal report and till fund support is provided under ROP (NUHM), Gol

5) Essential Qualification

a) MBBS from a MCI recognised Institute with 1 Year compulsory internship. Must be registered under West Bengal Medical Council.

b) Should be permanent resident of West Bengal

6)	Age	: Upper age limit 67 years.
7)	Reservation	: UR - 01, SC - 01, ST - 01, OBC (B) - 01
8)	Remuneration	: Rs. 60,000 /- consolidated per month
9)	Scoring	: Selection Procedure

On the basis of marks obtained for educational qualification and experience a merit list will be prepared. Candidates will be selected from merit list prepared according to marks obtained for educational qualification and experience as per vacancy.

Scoring System : (Total Marks 100)

Basic Qualification	PG Degr	Experience	
00/1 1 1	Degree	Diploma	
80 (based on % of marks obtain in the final examination	10	5	10

11. Notifica	ation Number	: DH&FWS/ SMP/Recruitment/ 2024/ 11
	Name of Post	: Staff Nurse (NUHM)
2)	Number of Post	: 12 (Twelve)
3)	Place of Engagement	: Siliguri Municipal Corporation
4)	Nature of Engagement	: Purely on contractual basis. Initially up to 31.03. 2024. Further extendable on renewal basis for one year subject to satisfactory Appraisal report and till fund support is provided under ROP (NUHM), Gol
5)	Essential Qualification	 1) Completed GNM Training course from an Institute recognised by the Indian Nursing Council/ West Bengal Nursing Council Or The candidate should have completed B.Sc Nursing Course
		2) Must be registered under West Bengal Nursing Council 3) Candidate should have proficiency in local language.
6)	Age	: Upper age limit 40 yrs.
7)	Reservation	 : UR - 07 ; SC-03 ; OBC(A) - 1 ; OBC (B) - 01 Age relaxation will be given as per govt. Norms
8)	Remuneration :	: Rs. 25,000 /- consolidated per month.
9)	Selection procedure	

Scoring system

Name of the post	Basic qualification	PG Degree/Diploma		Computer	Experience
		Degree	Diploma	Test	Experience
1. Staff Nurse	100 (based on % of marks obtain in the qualifying examination examination)	NA	NA	NA	NA

	ation Number	: DH&FWS/ SMP/Recruitment/ 2024/ 12
1)	Name of Post	: Community Health Assistant (CHA) (NUHM)
2)	Number of Post	: 40 (Forty)
3)	Place of Engagement	: Siliguri Municipal Corporation
4)	Nature of Engagement	: Purely on contractual basis. Initially up to 31.03. 2024. Further extendable on renewal basis for one year subject to satisfactory Appraisal report and till fund support is provided under ROP (NUHM), Gol
5)	Essential Qualification	
		Must have passed ANM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the District for which application made Or Must have passed GNM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the District for which application made i.e only for the residents of Darjeeling District and
()	A = -	Jalpaiguri District under SMC Area
6)	Age	: Minimum 21 years and Maximum 40 years.
7)	Reservation	 : UR - 17 ; SC-09 ; ST-4 ; OBC (A) - 07, OBC (B) - 03 Age relaxation will be given as per govt. Norms
0)	Remuneration :	: Rs. 13000/- consolidated per month.
8)		. KS. 13000/- consolidated per month.
9)	Selection procedure	interest mentioned in ANIMA/ CNIMA Examplementions). Manute list
	As per merit (h	ighest marks obtained in ANM/ GNM Examination). Merit list

for selection may be prepared on the basis of percentage of marks obtained in the ANM/ GNM examination. No additional marks will be allotted for GNM passed candidates

10) General Information

: Documents (self attested copy) of the ANM/ GNM Registration Certificate needs to be submit along with the attached application format

Dri

13. Notification Number:	DH&FWS/ SMP/Recruitment/ 2024/ 13
Name of the Post	Medical Officer under XV FC 2023 - 2024
Number of post & category	18 (UR - 10. SC - 04, ST - 01, OBC(A) - 02, OBC B - 01)
Place of posting	U- HWC under Siliguri Municipal Corporation
Remuneration	Rs. 60000/- consolidated per month
Age as on 1 st January 2024	Upper age limit 67 years
Essential Qualification	MBBS from a MCI recognised Institution with 1 year compulsory Internship. Must be registered under West Bengal Medical Council Weightage will be given for higher qualification

Scale of scoring

Basic qualification	PG Degree/Diploma		Computer	Experience
basic qualification	Degree	Diploma	Test	
80 (based on % of marks obtain in the final examination)	10	5	NA	10

14. Notification Number:

DH&FWS/ SMP/Recruitment/ 2024/ 14

Name of the Post	Staff Nurse XV FC 2023 - 2024		
Number of post & category	21 (UR – 13, SC – 04, ST – 01, OBC A - 02, OBC B – 01)		
Place of posting	U- HWC & Polyclinic under Siliguri Municipal Corporation		
Remuneration	Rs. 25000/- consolidated per month		
Age as on 1 st January 2024	Upper age limit 40 years		
Educational Qualification	 b) Completed GNM training course from an Institute recognised by the Indian Nursing Council/ West Bengal Nursing Council Or The candidate should have completed B.Sc. Nursing Course c) Must be recognised under West Bengal Nursing Council d) Candidate should have proficiency in local language 		

Scale of scoring

Basic qualification	PG Degre	Degree/Diploma Computer		Europienes
Dasic qualification	Degree	Diploma	Test	Experience
100 (based on % of marks obtain in the qualifying examination examination)	NA	NA	NA Ø	NA

Chief Medical Officer of Health , Darjeeling & The Secretary, DH&FWS, Siliguri

No

15. Notification Number:

DH&FWS/ SMP/Recruitment/ 2024/ 15

Name of the Post	Community Health Assistant (CHA) XV FC 2023 - 2024
Number of post & category	18 (UR – 10, SC – 04, ST – 01, OBC A - 02, OBC B – 01)
Place of posting	U- HWC under Siliguri Municipal Corporation
Remuneration	Rs. 13000/- consolidated per month
Age as on 1 st January 2024	Minimum 21 years and Maximum 40 years
Educational Qualification	Must have passed ANM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the District for which application made Or Must have passed GNM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the District for which application made, i.e only for the residents of Darjeeling District and Jalpaiguri District under SMC
Selection procedure	Area As per merit (highest marks obtained in ANM/ GNM Examination). Merit list for selection may be prepared on the basis of percentage of
	marks obtained in the ANM/ GNM examination. No additional marks will be allotted for GNM passed candidates
General Information	Documents (self attested copy) of the ANM/ GNM Registration Certificate needs to be submit along with the attached
	application format

16. Notification Number:

DH&FWS/ SMP/Recruitment/ 2024/ 16

Name of the Post	Part Time Specialist Medical Officer (Medicine) XV FC 2023 - 2024			
Number of post & category	03 (UR – 03)			
Place of posting	Polyclinic under Siliguri Municipal Corporation			
Remuneration	Rs. 3000/- per day (at least 3 hours per day) for thrice a week			
Age as on 1 st January 2024	Not exceeding 67 years			
Educational Qualification	 MBBS degree from an MCI recognised Institute 			
	 Post-Graduate degree/ DNB in Medicine 			
	 Must be recognised under West Bengal Medical Council 			

101/2

17. Notification Number: DH&FWS/ SMP/Recruitment/ 2024/ 17

Name of the Post	Part Time Specialist Medical Officer (G & O) XV FC 2023 - 2024
Number of post & category	03 (UR – 03)
Place of posting	Polyclinic under Siliguri Municipal Corporation
Remuneration	Rs. 3000/- per day (at least 3 hours per day) for thrice a week
Age as on 1 st January 2024	Not exceeding 67 years
Educational Qualification	MBBS degree from an MCI recognised Institute
	Post-Graduate degree/ DNB / Diploma in Gynaecology &
	Obstetrics
	Must be recognised under West Bengal Medical Council

18. Notification Number:

DH&FWS/ SMP/Recruitment/ 2024/ 18

Name of the Post	Part Time Specialist Medical Officer (Ophth) XV FC 2023 - 2024	
Number of post & category	03 (UR – 03)	
Place of posting	Polyclinic under Siliguri Municipal Corporation	
Remuneration	Rs. 3000/- per day (at least 3 hours per day) for twuce a week	
Age as on 1 st January 2024	Not exceeding 67 years	
Educational Qualification	 MBBS degree from an MCI recognised Institute Post-Graduate degree/ DNB / Diploma in Ophthalomogy Must be recognised under West Bengal Medical Council 	

19. Notification Number:

DH&FWS/ SMP/Recruitment/ 2024/ 19

Name of the Post	Part Time Specialist Medical Officer (Paed) XV FC 2023 - 2024					
Number of post & category	03 (UR – 03)					
Place of posting	Polyclinic under Siliguri Municipal Corporation					
Remuneration	Rs. 3000/- per day (at least 3 hours per day) for thrice a week					
Age as on 1 st January 2024	Not exceeding 67 years					
Educational Qualification	 MBBS degree from an MCI recognised Institute Post-Graduate degree/ DNB / Diploma in Paediatric Medicine Must be recognised under West Bengal Medical Council 					

ostorl-

To The Chief Medical Officer of Health & The Secretary, DH&FWS, Siliguri Darjeeling	Space for pasting recent passport size colour photograph of the candidate with his/her full signature thereon					
Sub – Application for the post of						
Against the Notification Number						
1. Name in Full (in BLOCK Letter)	-					
2. Father's/ Mothers'/ Guardian's Name (Put a tick)						
3. Sex (Put a tick) - Male Female						
4. Date of Birth – Date/ Month/ Year						
5. Age (as on <u>01/01/2024</u>)						
6.(i) Caste Category of WB (Put a tick) - UR SC ST	OBC(A) OBC(B)					
6.(ii) Designation of issuing authority of the Caste Certificate (if any)						
7. Physically Handicapped (Yes/ No) 8. Nationality						
9. (i) Address in detail – (Corresponding address in Capital letter)						
House no./ Road Name						
Village/ Town Bl	ock					
P.O PS						
PINDistrict						
9. (ii) Address in detail – (Corresponding address in Capital letter)						
House no./ Road Name						
Village/ Town Bl	ock					
P.O PS						
PINDistrict						
10. Contact Number (Compulsory) - Mobile/ Mobile/						
11. Email ID (Compulsory)						
12. Fees deposit, if applicable						
Amount: NEFT dated Through						
Unique Transaction Reference (UTR) number / transaction reference number	·					

13. Essential Qualification : Class 10 onwards

Exam Passed	Year of		University/	Total	Marks	Percentage of
	passing	Subject(s)	Board/ Institute	marks	Obtained	Marks Obtained
MP (10+)						
HS (12+)						
Graduation						
Post						
Graduation						
Other						
Qualification						

14. Professional/ Others Qualification or Specialisation

Name of the	Name of the Board/	Registration	Full	Marks	% of	Year of
Exam. Passed	University/Institute	Number	Marks	Obtained	Marks	Passing

15. Working Experience (Put a tick) : Government Sector

16. Years of experience : Government Sector - Y____M___ Private Sector- Y____M__

17. List of Self attested Photocopies – Documents enclosed (NO other document except mentioned below is required (Put Tick marks in the box) –

SI	Document	Put a Tick	SI	Document	Put a Tick
1	One colour passport size		6	Caste certificate, where	
	photograph			applicable	
2	Voter ID Card/ Aadhar card for		7	Only NEFT - transfer	
	verification of Identity			receipt copy	
3	Document for verification of		8	Driving License , where applicable	
	residential proof				
4	Mark sheets & certificates of		9	Mark sheets & certificates of	
	educational qualification as			computer knowledge, where	
	per eligibility criteria			applicable	
5	Certificate of experiences duly				
	issued by the appropriate				
	authority				

Declaration:

I solemnly declare that all statements made in this application are true, complete and correct. Original documents will be produced on demand. I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences.

Place _____

Date _____

Signature of the Candidate in Full

Private Sector

FOR OFFICE USE ONLY