



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

(An Autonomous Institution of Ministry of Environment, Forest and Climate Change, Government of India)
Chandrabani, Dehra Dun - 248002, India

Phone: 0135-2646112

Website: www.wii.gov.in

Advt. No. WII/ADVT. 4/RPóCELL/DEC. '2023

The Wildlife Institute of India (WII) is an internationally acclaimed Institution that works towards strengthening wildlife conservation and management through capacity building, research, academics and advisory services. WII is actively engaged in research across the breadth of the country on biodiversity-related issues. Institute invites applications from **INDIAN NATIONALS** for **04 contractual positions** for **Pashmina Certification Centre** at itsø Headquartes i.e. Dehradun. The last date of receiving duly filled-in application(s) **By-Post only** is **1730hrs, Monday, 08th January 2024**. The period of contractual term, EQ, DQ, Monthly Emoluments and other details of the advertised positions are given below:

1. Position Advertised	Junior Analyst
No. of Position(s)	Three (03)
Monthly Emoluments	Rs. 25,000/- consolidated and all inclusive.
Age Limit	35 years as on last date of receiving of application.
Project Duration	One Year (<i>Likely to be extended</i>)
Essential Qualification(s)	Bachelorsø Degree in Life Science with a minimum of 50% aggregate marks from a recognized University.
Desirable Qualification(s)	Preference will be given to candidates who will have working analytical knowledge in a reputed laboratory with working computer knowledge.
Description of Work	To work for the analysis of Pashmina Products and to assist the seniors under the supervision of the facility-in-charge.
2. Position Advertised	Lab. Assistant
No. of Position(s)	One (01)
Monthly Emoluments	Rs. 20,000/- consolidated and all inclusive.
Age Limit	40 years as on last date of receiving of application.
Project Duration	01 year (<i>Likely to be extended</i>)
Essential Qualification(s)	Bachelorsø Degree in any discipline with a minimum of 50% aggregate marks from a recognized University and having passed 12 th Standard with Science Subjects.
Desirable Qualification(s)	Preference will be given to candidates who will have working knowledge in a laboratory with computer uses.
Description of Work	To handle and maintain the official records and assist laboratory personnel under the supervision of the facility-in-charge.

GENERAL TERMS & CONDITIONS

1. Applicant(s) must read stated terms & conditions very carefully before filling up Application Form.
2. Incomplete/late applications and applications not in the prescribed format as per Annexure-I are liable to be rejected.
3. To apply for the advertised positions, candidates must send the duly filled-in the **Application Form (Annexure-I)** along with **self-attested copies** of certificates, documents, and relevant testimonials along with an ‘Application Fee’ in form of a **Demand Draft of Rs. 500/- (Rupees Five Hundred only)** for the applicant(s) belonging to the **General Category**. However, category candidate(s) belongs to **SC/ST/OBC/EWS (Non-General Category)** and **Physically Challenged (PC)** are exempted from the said Application Fee but shall have to pay **Rs.100/- as Demand Draft** as ‘**Application Processing**’ charges and, the same is payable at Dehradun in favour of **The Director, Wildlife Institute of India, Dehradun (Uttarakhand)**.
4. Duly filled-in Application-Form along with all self-attested documents and application fee as mentioned above shall be addressed **By-post only** to **The Nodal Officer, Research Recruitment & Placement Cell, Wildlife Institute of India, Chandrabani, Dehradun – 248 001 (Uttarakhand)** and, the same must reach the Institute latest by **1730hrs on Monday, 08th January 2024**.
5. A candidate may apply for a maximum of two advertised positions with relevance to his/her academic education and, as per essential and desirable requisites of an advertised position(s). Candidate applying for more than one position shall have to submit separate Application Form and Fee for each position.
6. The subject on top of the envelope carrying application, must clearly mention “**Application for Advt. No. WII/ADVT.4/RP–CELL/DEC. ‘2023 at WII - reg**”.
7. Candidate(s) presently working with Government Organization/NGO/Project must ensure to attach a copy of the “No Objection Certificate” from their concerned employer/PI of the project, as the case may be.
8. Shortlisting of applicants for online interview will be based on essential qualification, age limit, UGC/CSIR/ICAR NET/GATE (*JRFship/Assistant Professor*), percentage of marks in Bachelors/Masters Degree, specialization relevance in Masters, research experience (Publications, Paper Presented in Workshops/Seminars/Symposiums/Conferences), SOP and extracurricular activities (as per WII rules).
9. The selection of short listed candidates for online interview(s) shall be done as per criteria stated below:

UGC/CSIR/ICAR NET/GATE Passed	% Marks in Senior Secondary (12 th)/ Bachelors/ Post Graduation <i>(As per EQ of the advertised post)</i>	Specialization relevance in Post Graduation/Bachelors <i>(As per EQ of the advertised post)</i>	Research/Work Experience	Publications, Conference etc., and Extra Curricular Activities	Total Marks (50 Marks)
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10. Based on the above stated screening criteria, **only Top-Five (05) short-listed candidates** against each respective advertised position shall be called for interview(s).
11. Candidate(s) must also mention the names with complete address, e-mail and contact details of the referees as mentioned in the Application Form.
12. A check-list of following self attested documents shall be duly filled in the attached application form viz., Passport Size Photograph; Documents/testimonials; Copies of relevant research publications; Extra curricular activities etc.
13. Mere fulfillment of the minimum advertised qualification and experience requirement DOES NOT automatically entitle an applicant to be called for an interview. The decision of the Institute in all matters relating to eligibility, acceptance, or rejection of the application and mode of selection will be final and binding on the candidates. No inquiry or correspondence will be entertained from individual or agency.

14. A duly constituted Selection Committee will conduct the recruitment process.
15. All original documents/certificates must be produced at the time of joining for necessary verification.
16. At the time of the verification of original documents or even after selection, if it is found that the applicant has attempted to wilfully conceal, misrepresent or canvass the facts, such applicant will not be considered for selection, and due action will be taken.
17. Relaxation in the upper age limit shall be allowed in accordance with the Government of India, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) OM No. 15012/2/2010-Estt. (D) dated 27.03.2012, as amended from time to time. However, the categories of upper-age relaxations are as follows:
 - a. Scheduled Castes and Scheduled Tribes up to 5 years.
 - b. Other Backward Class (OBC) up to 3 years.
18. The positions advertised are purely temporary/contractual for the project period as specified in the advertisement. They will stand abolished after the completion of the project.
19. The Institute's rules and regulations govern the project's tenure.
20. After announcing the results, the candidate should join the project immediately.
21. The Director, WII, reserves the right to reject any application/candidature because of incomplete information provided by the candidate or for any other reason(s), thereof.

- *Registrar*
Wildlife Institute of India

**APPLICATION FORM FOR ADVERTISED CONTRACTUAL POSITIONS AT
WILDLIFE INSTITUTE OF INDIA, DEHRADUN**

PASHMINA CERTIFICATION CENTRE

1. Personal Information:

a.	Post Applied For		<i>Recent passport size colour photograph of the candidate</i>
b.	Name of the Applicant		
c.	Current Designation		
d.	Caste (SC/ST/OBC)		
e.	Current Pay-Scale (<i>if any</i>)		
f.	Father's/Husband's Name		
g.	Date of Birth & Age in year		
h.	Contact Details	Correspondence Address	
		E-mail	
		Mob./Phone No.	

2. Academic Achievements:

Examination Passed	Year	University	Subject	Percentage of marks obtained
Senior Secondary (12 th)				
Bachelors Degree				
Masters Degree				
Doctoral Degree (Ph.D.)				

3. Details of experience in relevant fields

(Attach self-attested copies of experience letter/certificate):

S. No.	Name of Institute/Organization/ Department	Designation	Period		Monthly Emoluments
			From	To	

4. a) Details of Publications (please attach separate sheet if needed):

Category	Number
(1) Peer-reviewed journal articles	
(2) Technical/ Research Reports	
(3) Books/ Book Chapters/ Manuals	
(4) Others	

4. b) Details of Projects/work experience (please attach separate sheet if needed):

S. No.	Projects	Nature of Duties (Roles and responsibilities held by applicant)

5. Candidate passed UGC/CSIR/ICAR NET/GATE (*JRFship/Assistant Professor*) should provide details.
6. A one page self hand-written **Statement of Purpose (SoP)** is mandatory for candidate(s) to apply against advertised position(s). Failing to submit the same, application shall be liable to be rejected.
7. Seminar/Symposium/Workshop/Conference attended.
8. Extracurricular activities. (Details may be given in a separate sheet).
9. National Parks, Sanctuaries & Forest areas visited, and a paragraph on self interest in the field of Wildlife Conservation & Research (*attach a separate sheet if needed*).

10. Name, Address and Phone Number of three referees:

- 1.
- 2.
- 3.

11. Attach testimonials from referees is compulsory, as mentioned above by the applicant.

Declaration by the Applicant

I declare that all the particulars stated in the application and enclosures are accurate to the best of my knowledge and belief.

(Signature of Applicant)

Place: _____ **Date:** _____

Check-list of the following documents/attachments is mandatory for applicant(s):

1. Recent passport size colour photograph of the candidate.
2. Category Certificate for SC/ST/OBC/EWS (*Non-General Category*)
3. Proof of Date of Birth Certificate
4. Academic Achievements as per details below:
 - i. Senior Secondary
 - ii. Bachelors Degree
 - iii. Masters Degree
5. Documents related to work experience.
6. Details & documents of publication(s).
7. Details & documents pertaining to research experience.
8. Documents related to passed UGC/CSIR/ICAR NET/GATE (*JRFship/Assistant Professor*)
9. Statement of Purpose (SoP) is mandatory for candidate(s) to apply against advertised position(s).
10. Details & documents for Seminar/Symposium/Workshop/Conference attended.
11. Details & documents for Extracurricular activities.
12. Details & documents for Extracurricular activities.
13. Documents/testimonials related to National Parks, Sanctuaries & Forest areas visited.
14. Testimonials of three referees.