



THE NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE
An autonomous Institute under the Ministry of Health and Family Welfare,
Government of India
Baba Gangnath Marg, Munirka, New Delhi-110067

No.A-12036/2/2023-Admn.II

Date: 05/12/2023

VACANCY NOTICE

The National Institute of Health and Family Welfare (NIHFW) is an Autonomous / Apex Technical Institute funded by the Ministry of Health and Family Welfare for promoting Health and Family Welfare Programme in the country through Education & Training, Research & Evaluation, specialized services, consultancy and advisory service.

The National Cold Chain and Vaccine Management Resource Centre (NCCVMRC) located in the NIHFW is the apex body for technical support on immunization supply chain to the Government of India. The centre was established in 2013 as a joint initiative of the Ministry of Health and Family Welfare (MoHFW) and NIHFW.

It is proposed to engage 1 (One) Technical Officer (Research and Monitoring) on contractual basis at National Cold Chain and Vaccine Management Resource Centre under Universal Immunization Programme at the National Institute of Health and Family Welfare. The duration of the appointment will be initially for a period of one year. The contract may be curtailed or extended based on requirement and performance during the period: -

Criteria	TORs
Designation	Technical Officer
Monthly Remuneration range	Rs. 90,000/- to 1,50,000/-
Qualification and Experience	MBBS / BDS / BHMS Graduate/ AYUSH graduate / B.Sc. (Nursing) with Master in Public Health or Community Health or Community Health Administration or Preventive & Social Medicine.
	Minimum 5 Years of relevant experience (minimum 3 years for MBBS with Postgraduation in Public Health) in RCH/Immunization related programmes.
	Preference will be given to candidates who have worked in RCH / Immunization Programme at National Level
	One paper published in health.
Upper Age limit	Upto 45 years

The applications should reach NIHFW latest by 04/01/2024 upto 5.00 pm.

Duration: Appointment will be initially for a period upto 31/3/2024. The contract may be renewed based on requirement and performance during the period.

Place of Duty: National Cold Chain and Vaccine Management Resource Center (NCCVMRC) NIHFW, MOHFW, New Delhi.

General Instructions:

- **The period of working experience shall be counted only after the acquiring of essential qualification.**
- An application duly filled in all respect is to be submitted latest by **04/01/2024 upto 5.00 p.m.** and the self-attested copy of the same has to be produced at the time of interview.
- Interested candidates may send their application in the prescribed format to the **Deputy Director (Admn.), The National Institute of Health & Family Welfare, Baba Gang Nath Marg, Munirka, NewDelhi-110067.**
- Applications must be submitted in the attached format only.
- Applications must be duly supported by self-attested documents related to age, educational qualifications and experience etc.
- The candidates are required to submit their application with a subject "Application for the post of _____".
- Applications received in the format other than as attached and without supported documents will not be considered and shall be rejected summarily.
- The candidature of finally selected candidate's will be provisional and subject to verification of original documents.
- The NIHFW reserves the right to either fill up the posts, or not, without assigning any reason.
- The application and self-attested copies of certificates so submitted at the time of verification will not be returned to candidates.
- Candidates must ensure that he/she fulfils the requisite essential qualifications, experience and age etc. on the date of submission of filled application form.
- Without original certificates, the candidates will not be considered for appointment. In all cases the decision of this Institute shall be treated as final.
- Canvassing of any form will render candidate as disqualified.

DIRECTOR



**The National Institute of Health & Family Welfare
Baba Gang Nath Marg, Munirka, New Delhi-110067**

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**"National Cold Chain & Vaccine Management Resource Centre (NCCVMRC)"
Project**

1. Name of the position applied for : _____
2. Name of the candidate in full : _____(Hindi)
_____ (English)
3. Father's Name : _____
4. (a) Address for correspondence : _____
(b) Mobile phone No. : _____
(c) Email address : _____
5. Permanent Address : _____
6. Date of birth and present age : _____
(As on date of interview)
7. Whether belongs to SC/ST/OBC : _____
/EWS/PWD(Please specify)

8. Educational Qualifications:

Sr. No.	Qualification	Board / University	Year of passing	Max. Marks	Marks obtained	Percentage (%)

9. Details of employment:

Post held	Name of Deptt. / Organisation	From	To	Nature of duties performed

10. Any other relevant information: _____

11. Please link the self-attested copies of certificates in support of your educational qualification, experience, Date of Birth, Caste etc.

12. List of enclosures

(i) _____ (ii) _____ (iii) _____

(iv) _____ (v) _____ (vi) _____

Signature of the applicant

Date: _____

Name: _____