



केन्द्रीय कृषि विश्वविद्यालय
CENTRAL AGRICULTURAL UNIVERSITY
इम्फाल - ७९५००४, मणिपुर Imphal - 795 004, Manipur
फोन न.- ०३८५ - २४१०६४४ Phone No. 0385 - 2410644
Mail: registrar.cau@gov.in/regcau@yahoo.com

ADVERTISEMENT No. 4/2023
Imphal, the 30th October, 2023

No. CAU/Reg/93/ Apptt-B/97(Pt.)/ 5629 : Applications are invited for filling up the under mentioned posts on direct recruitment basis for the Central Agricultural University Headquarters, Imphal and different campuses of CAU, Imphal. The duly completed application form in the prescribed format along with self attested copies of educational qualifications, certificates, mark sheets, age proof certificate, Caste/Tribe certificate, 2(two) passport size photographs and other testimonials should reach the office of the **Registrar, Central Agricultural University, Lamphelplat, Imphal, Manipur** on or before **30th November, 2023** along with prescribed fee of Rs.500/- (in case of UR/OBC) and NIL fee for SC/ST/PwBD/Women candidate. **Payment of fee shall be made through State Bank Collect SBI only (payment guideline may be downloaded from the website www.cau.ac.in).**

Sl. No.	Name of Post	Level	Entry Pay	No. of Post(s)	Category	Maximum Age (yrs.)
1.	Assistant Registrar (Estt./Acad./General)	Level -10	Rs. 56,100/-	11	7-UR, 2-OBC, 1-SC, 1-EWS	35
2.	Assistant Comptroller	Level -10	Rs. 56,100/-	7	5-UR, 1-OBC, 1-SC	35
3.	Assistant Architect	Level -10	Rs. 56,100/-	1	1-UR	35
4.	Medical Officer	Level -10	Rs. 56,100/-	4	2-UR, 1-SC, 1-OBC	35
5.	Assistant Engineer (Civil/Electrical)	Level -10	Rs. 56,100/-	3	2-UR, 1-OBC	35
6.	Student Welfare Officer	Level -10	Rs. 56,100/-	2	1-UR, 1-SC	35
7.	Sports Officer	Level -10	Rs. 56,100/-	1	1-UR	35
8.	Horticulture Assistant	Level - 7	Rs. 44,900/-	5	3UR, 1-OBC, 1-SC	30
9.	Junior Engineer (Civil/Electrical)	Level - 6	Rs. 35,400/-	3	1-UR, 1-OBC, 1-ST	30
10.	Sr. Library Assistant	Level - 6	Rs. 35,400/-	1	1-UR	30
11.	Field-cum-Laboratory Assistant	Level- 5	Rs. 29,200/-	2	2-UR	30
12.	UDC	Level - 4	Rs. 25,500/-	3	2-UR, 1-ST	30
13.	Junior Stenographer Grade III	Level - 4	Rs. 25,500/-	1	1-UR	35
14.	Machine Operator	Level -3	Rs. 21,700/-	1	1-UR	35
15.	Driver	Level -2	Rs. 19,900/-	4	2-UR, 2-ST	35
16.	Multi Tasking Staff	Level - 1	Rs. 18,000/-	4	2-UR, 2-ST	25
Total :				53		

Age: The maximum age is relaxable for SC/ST/OBC candidates and Government employees as per rules of Central Govt.

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1.	Assistant Registrar (Estt/Acad/General)	Essential: Master's Degree with at least 55% marks or its equivalent grade CGPA/UGC point scale from recognized University/Institutes along with a good academic record. Desirable: (i) Relevant working experience in e-office. (ii) Degree in Management/Law/Public Administration
2.	Assistant Comptroller	Essential: Master's Degree in commerce/ Master in Business Administration (Finance) with at least 55% marks or its equivalent grade CGPA/UGC point scale from recognized University/Institutes along with a good academic record. Desirable: Possessing CA/ACWA qualification with 3 years service experience in relevant field in Government/ Autonomous Body/ ICAR.
3.	Assistant Architect	Essential : 1. Degree in Architecture from a recognized University or institution; 2. Be registered as Architect with the Council of Architecture under the Architects Act, 1972. 3. 3 years experience in relevant field in Government/Autonomous Bodies/ICAR.
4.	Medical Officer	Essential: An MBBS degree from an Institution recognized by Medical Council of India with registration in Indian Medical Register/ NMC (National Medical Council). Desirable: Experience in Health Care System Management including Digital Health Care delivery.
5.	Assistant Engineer (Civil/Electrical)	Essential: 1. Bachelor's degree in Civil/Electrical Engineering from recognized University/ Institute. 2. 5 (five) years experience as Junior Engineer (Civil/Electrical) or Equivalent grade in engineering cadre at Level-6 in Government/ Autonomous Bodies.
6.	Student Welfare Officer	Essential: 1. Master's degree in the relevant subject including related disciplines and relevant basic sciences with atleast 60% marks or equivalent grade point. Evidence of the National Eligibility Test (NET) conducted by ICAR/ASRB, UGC/CSIR. OR Ph.D. in relevant subject including related disciplines and relevant basic sciences with 2 published research papers in scientific journals with NAAS rating above 4.0. Desirable: Experience of training / placement in ICAR Institutes/Agricultural Universities or any organization of repute.
7.	Sports Officer	Essential: i. A Master's degree in physical education or master's degree in sports science with at least 60% marks (or equivalent grade in a point scale wherever grading system if followed) with a consistently good academic

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		record. ii. Record of having represented the university/college at the inter-university/inter-collegiate competitions or the State and/or national championships. iii. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by UGC and passed the physical fitness test conducted in accordance with these regulations
8.	Horticulture Assistant	Essential: B.Sc (Agri) degree with specialization in Horticulture/B.Sc.(Hort.)
9.	Junior Engineer (Civil/ Electrical)	Essential: Bachelor's degree in Engineering (Civil/ Electrical) from a recognized University/ Institute; Desirable: At least 55% marks or equivalent grade in BE (Civil/Electrical)
10.	Sr. Library Assistant	Essential: 1. Bachelor degree in Library Science/ Library & Information Science or an equivalent qualification from a recognised university/institute. 2. 5 year experience as Library Assistant or equivalent grade in Library Cadre Level-5. Desirable Qualification: I. Experience of working in university/Institute/Council or any other organisation of repute in the relevant field. II. Experience of computing Library activities.
11.	Field-cum-Laboratory Assistant	Essential: Bachelor's degree in science including Agriculture and allied Sciences relevant to agriculture from a recognized University/institutes. Desirable: Experience of working in public/private sector farm in the job.
12.	Upper Division Clerk	Essential: Bachelor's degree from a recognized University/Institute. Desirable: Knowledge of Computer Applications.
13	Junior Stenographer Grade - III	Essential : i) Bachelor's degree from a recognized institution/university or a 2 years diploma in Secretarial Practices following 10+2 schooling ii) Shorthand speed of 80 words (English) and typing speed 40 words per minute in computer. Desirable: Bilingual (English & Hindi) in both shorthand and typing.
14	Machine Operator	Essential : (i) Matriculation from a recognized Board.

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		(ii) Passed at least one-year trade certificate exam. from a recognized institution. Desirable : Working knowledge of English and Hindi.
15	Driver	Essential : i) Passed class 10 th examination from a recognized School/Board. ii) At least 3 years experience of driving after obtaining driving license from a recognized authority. Desirable : Experience of driving heavy vehicle with knowledge of Hindi and English
16	Multi Tasking Staff	Essential: X Class Pass (Matriculation Examination) from recognised Board. Desirable: Experience of working in Central/State/Semi-Govt./PSU/Statutory or Autonomous organizations or University/Institutions. Working knowledge of English and Hindi.

Abbreviation used : SC = Scheduled Caste ST = Scheduled Tribe
OBC = Other Backward Class
EWS= Economically Weaker Section
PwBD=Person With Benchmark Disability
UR = Un-Reserved

Note:-

1. Candidates already in service should submit their applications through proper channel.
2. Applications, which are incomplete/ not on the prescribed form/ received after the due date/ received without the prescribed application fee shall not be considered. Separate application form and fee should be submitted for applying different posts and categories.
3. The University reserves the right to fill or not to fill up any post and also to increase or decrease the number of posts without assigning any reason thereon, and also reserves the right to withdraw the advertisement partially, or in full at any point of time by putting the notice on its website.
4. 4% of the posts are reserved for Physically Challenged candidates as per rules.
5. No interim correspondence shall be entertained.
6. For internal regular employees there won't be any age bar.

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7. Based on the merit, the candidates belonging to reserved categories (OBC/SC/ST/PwBD) are also eligible to be considered against the unreserved vacancies, if no relaxation in age has been availed by such reserve category candidates. If any concession in age is availed, such candidates will be eligible for consideration only against vacancies reserved for them in the respective category.
8. The age of superannuation in Central Agricultural University, Imphal is 60 years.
9. The application form is available in the University website: www.cau.ac.in. Final printed application format along with relevant documents must be sent as hard copy to the university by registered/speed post addressed to **the Registrar, Central Agricultural University, Lamphelpat, Imphal, Manipur – 795004**.
10. Applicants are advised to superscribe the words (in capital letters) “**Application for the post of _____**” at the top of the envelope containing the application form.
11. CAU Imphal is an Autonomous Body. The service conditions of the appointee shall be governed in accordance with the statutes and rules of the University as in force with amendments or as come into force from time to time, together read with the provisions of Government of India Rules.
12. The University will not be responsible for any postal delay. Applications received after expiry of the last date will not be considered and entertained at all.
13. Candidates are advised to visit the University website: www.cau.ac.in regularly for updates (Corrigendum or Addendum or cancellation to this advertisement).
14. Canvassing in any manner will lead to disqualification.
15. The University reserves the right to fix criteria for screening the applications so as to reduce the number of candidates to be called for the interview.
16. Call letters for written test will be sent to shortlisted candidates by Email only. No correspondence will be made with the applicants who are not shortlisted / not called for the written test. Therefore, candidates are advised to check the University Website and their Email regularly.
17. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility / suitability of the candidates, mode of selection, and criteria of selection, etc. will be final and binding on the candidates. No enquiry or correspondence will be entertained.

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18. The following categories of persons shall not be eligible to apply for any position in the University:
- Who has been convicted by the Court of Law or any criminal proceedings are pending against him.
 - Who has entered into contracted marriage with a person having a spouse living.
 - Who, having a spouse living, has entered into or contracted a marriage with any person. Provided that the Competent Authority of the University may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party of the marriage and there are other grounds for doing so, exempt any person from the operation of these rules.
 - Who is not a citizen of India, and
 - Any other category of person disqualified for appointment by the Government of India / UGC from time to time.
19. All appointments made shall be provisional and subject to verification of certificates through proper channels. The University shall verify the documents and antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found at any point of time that any documents / information submitted by the candidate is false or the candidate has suppressed any relevant information, the services of the selected candidate shall be terminated forthwith without assigning any further reasons and without prejudice to such other action as may be taken under the provisions of Indian Panel Code for production of false information.
20. All the qualifications and experience will be counted up to the last date of applications. Any additional qualification and experience acquired after the closing date will not be taken into account at the time of screening / selection.
21. In case of any inadvertent mistake at the time of process of selection, which may be detected at any stage even after issuing the appointment letter, the University reserves the right to modify / withdraw / cancel any communication made to the applicant.
22. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the University shall be final.
23. A candidate belonging to any reserved category who desires to be considered for any unreserved post also besides the posts under reserved category, will submit separate forms for unreserved posts and reserved posts.
24. Any Candidate belonging to SC/ST/OBC/EWS, who wish to apply for any unreserved post, will not be given relaxation of marks if any and age, etc.
25. In case the applicant wants to claim benefits under the PwBD category, the applicant's relevant disability should not be less than 40 percent. Proof to this effect in the form of a valid Disability Certificate must be attached with the application.
26. Separate application (along with application fee) should be filled for each post applied for.

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27. The University employees are covered under 'National Pension Scheme (NPS)' introduced by the Government of India.
28. Candidates shall have to produce original documents at the time of joining to the post or as directed by the University.
29. The appointment of a fresh candidate will be subject to verification. In case, the report of the police with regard to his / her conduct, character, antecedent, etc. is not found satisfactory, the provisional appointment shall be withdrawn / cancelled / terminated forthwith without notice.
30. Candidate seeking age relaxation must submit the appropriate certificate of the competent authority prescribed under rule by the Govt. of India.
31. **Candidate is liable to serve in any of the colleges units under the control of the University.**
32. In case of selection of in-service candidates, their services shall be regulated in accordance with the statutory provisions of the university as in vogue or as come into force from time to time, in absence, the Govt. of India / UGC rules.
33. The jurisdiction for all disputes/legal matter for this recruitment will be confined to the Court of Manipur.


(T.R. SHARMA)
Registrar