



GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION
Perunthalaivar Kamarajar Centenary Educational Complex,
100 Feet Road, Anna Nagar, Puducherry - 605 005

**DIRECT RECRUITMENT TO THE POST OF
PRIMARY SCHOOL TEACHER - 2023**

Date and time for submission of online application:
21-10-2023 10:00 A.M
to
20-11-2023 05:45 P.M

NOTIFICATION

Applications are invited from the eligible Indian citizens who are Natives/Residents of the Union Territory of Puducherry for direct recruitment to the post of **Primary School Teacher(Group-'B', Non-Gazetted, Non-Ministerial)** on regular basis in the Directorate of School Education. The details of requirement and reservations are as follows:

Name of the post and pay level in the pay matrix	Region	Number of requirements (subject to change)	Reservation										
			Vertical Reservation										Horizontal Reservation
			UR	OBC	MBC	EBC	BCM	BT	SC	ST	EWS	PwBD	
Primary School Teacher Level-6	Karaikal	124	52	13	22	2	2	1	19	1	12	4	
	Mahe	21	11	2	3	-	-	-	3	-	2	-	
	Total	145											

Abbreviations :

UR - Un-reserved, **OBC** - Other Backward Classes, **MBC** - Most Backward Classes, **EBC** - Extreme Backward Classes, **BCM** - Backward class Muslims, **BT** - Backward Tribe, **SC** - Scheduled Caste, **ST** - Scheduled Tribe, **EWS** - Economically Weaker Section, **PwBD** - Person with Benchmark Disability.

Note:

- i. The requirement notified is subject to change as they depend upon the necessity. The Government reserves the right either to enhance or to reduce the number of requirement notified depending upon the necessity at the time of selection and also to cancel the recruitment process. No interim enquiry will be entertained.

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- ii. Reservation and its inter-se exchange for Persons with Benchmark Disability(PwBD) would be made as per para 8.1 to 8.3 of the O.M.No.36035/02/2017-Estt(Res), dated.15.01.2018 of the DOPT, New Delhi.

ELIGIBILITY CONDITIONS:

I. EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS:

- i. A pass in Higher Secondary school or its equivalent with 50% marks in aggregate; and
- ii. Diploma in Teacher Education or certificate in Basic Teacher's Training of duration of not less than two years offered by the institution recognized by the National Council for Teacher Education. The minimum academic qualification for admission to the Diploma in Teacher Education or Certificate in Basic Teacher's Training should be Higher Secondary or its equivalent; and
- iii. Should have studied the particular regional language (Tamil/Malayalam) as one of the subjects up to secondary level or studied Diploma in Teacher Education / certificate in Basic Teacher's Training in the relevant medium of regional language.
- iv. Should have obtained the minimum qualifying marks in **Paper-I of TNTET/KTET/APTET/CTET** as prescribed below:-

Sl.No	Category	Qualifying marks
1.	General Category/EWS	60% (90 marks)
2.	OBC/MBC/EBC/BCM	55% (82 marks)
3.	SC/ST/BT/PwBD	50% (75 marks)

II. AGE LIMIT:

The applicants shall be between **18 and 32 years** of age as on **20.11.2023** which is the last date for submission of online application. Age limit is relaxable for MBC, OBC, EBC, BCM, BT, SC, ST, Persons with Benchmark Disability, Ex-servicemen(XSM) & Commissioned Officers, Disabled Defence service personnel, Widows/ Divorced Women / Women judicially separated from their husbands & who are not re-married and In-service applicant, as detailed below:

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Category	Relaxation of Upper Age Limit *
OBC/MBC/EBC/BCM/BT	3 years
SC/ST	5 years
Persons with disabilities (For Physical requirements & categories of disabilities suitable for this post, refer Part-II of General Instructions to candidates)	10 years for General Category 13 years for OBC/MBC/EBC/BCM/BT 15 years for SC/ST
Ex-servicemen(XSM) and Commissioned Officers including Emergency Commissioned Officers (ECOs) or Short Service Commissioned Officers(SSCOs)	Period of Military service plus 3 years
Disabled Defence service personnel	Upper age limit upto 45 years (50 years for SC/ST)
Widows / Divorced Women / Women judicially separated from their husbands and who are not re-married	Up to the age of 35 years (up to 40 years for SC & ST)
In-service applicant (Refer 'X' of Eligibility Conditions at Page 8)	5 years to the Government servants who are working in the posts which are in the same line or allied cadres and where a relationship could be established that the services rendered by them in the Department will be useful for efficient discharge of duties in the post.

*** Requirement of Age for candidates belonging to various categories are given in the Part-III of this Notification.**

III. NATIVITY / RESIDENCE CERTIFICATE:

Those who are natives of Union Territory of Puducherry or residents by continuous residence in the U.T. for the last 5 years immediately preceding the date of notification only are eligible to apply for the post. The applicants on provisional selection should furnish the fresh Nativity/Residence Certificate issued by an Officer of the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar at the time of Certificate verification.

IV. COMMUNITY CERTIFICATE:

The provisionally selected applicants belonging to OBC/MBC/BCM/EBC/BCM/BT/SC/ST should submit fresh Community Certificate in the prescribed form issued by an Officer of the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar at the time of certificate verification. Candidates selected under SC quota should furnish Community Certificate issued under "**The Constitution (Puducherry) Scheduled Castes Order, 1964**" and "**The Constitution (Puducherry) Scheduled Castes Order, 2002**" in respect of "**Puthirai Vannan**". Applicants applying under ST Quota should furnish Community Certificate issued under "**The Constitution (Puducherry) Scheduled Tribes Order, 2016**".

V. CERTIFICATE FOR EWS CANDIDATE:

Candidates provisionally selected under EWS category should submit fresh Income and Asset certificate obtained in the prescribed form issued by an Officer of the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar at the time of certificate verification.

Candidates found to have produced false/manipulated Income and Asset certificate will be terminated (if selected provisionally) from the service immediately and penalized as per rules.

VI. WIDOWS / DIVORCED WOMEN / WOMEN JUDICIALLY SEPARATED BY THEIR HUSBANDS AND WHO ARE NOT RE-MARRIED.

The applicants who apply against the reservation provided for Widows/Divorced Women/Women judicially separated from their husbands and who are not re-remarried, on provisional selection, should necessarily submit a Certificate at the time of certificate verification issued by an officer of the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar to the effect that they are not remarried.



VII. PERSONS WITH BENCHMARK DISABILITY (PwBD):

The applicants who apply against the horizontal reservation provided for Persons with Benchmark Disability (PwBD), on provisional selection, should necessarily submit the Medical Certificate issued by District Medical Board, Government of Puducherry at the time of certificate verification. Certificate received from any other authority will not be accepted. The categories of disability suitable for the post are detailed in **Part-II** of General Instructions to candidates.

VIII. MODE OF RECRUITMENT:

There shall be 100 marks for selection by giving weightage to the marks secured in the Academic Qualification and to the Employment Exchange Registration Seniority as detailed below :

- 70% Weightage for HSC and Diploma in Teacher Education.
- 20% Weightage for marks secured in Teacher Eligibility Test Paper-I(CTET/ TNTET/KTET/APTET) and
- 10% weightage for Employment Exchange Seniority of Teacher Eligibility Test[TET Paper-I].

NOTE:

- i. To arrive at percentage(%) of aggregate marks of essential qualifications, for every additional attempt five percentage(5%) of marks will be deducted except in Teacher Eligibility Test(TET).
- ii. Even if the candidate completed the required essential qualifications within the stipulated period of the course but made additional attempt(s) 5 % of marks will be deducted for every additional attempt(s).
- iii. In the case of certificates having grading only where no marks are available, the mid-value will be taken into account to arrive the percentage of marks after which deduction shall be made for additional attempts if any, as aforesaid.

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- iv. In the case of certificates having points to the maximum of ten, the points may be converted to hundred to arrive the marks after which deduction shall be made for additional attempts if any, as aforesaid.
- v. Weightage shall be given to the seniority in Employment Exchange Registration at the rate of 1 mark for every completed year of registration in the Union Territory of Puducherry. The maximum marks shall be 10 at the rate of 1 mark per year for ten years to be counted backwards from the last date for receipt of application. **While computing the marks, the seniority should be reckoned from the date of registration of Teacher Eligibility Test(TET) Paper-I. There will be no marks for periods less than a year.** Further, the candidates who made registration in the Employment Exchange but not renewed on the due date will not be awarded additional marks for seniority.

IX. HOW TO APPLY AND LAST DATE FOR SUBMITTING ONLINE APPLICATION:

Applicants fulfilling the eligibility criteria as mentioned above may apply online only through the official website **http://recruitment.py.gov.in from 10.00 A.M on 21.10.2023 to 05.45 P.M on 20.11.2023.** The print out of online submitted Application Form should be submitted to **“The Director, Directorate of School Education, Perunthalaivar Kamarajar Centenary Educational Complex, 100 Feet Road, Near Indira Gandhi square, Anna Nagar, Puducherry-605005”** along with the self-attested Photostat copies of the following certificates / documents, as applicable, **in person or by “Registered Post with Acknowledgement Due”** duly superscribing on the cover as **“APPLICATION FOR RECRUITMENT TO THE POST OF PRIMARY SCHOOL TEACHER”** so as to reach the same on or before **05.00 P.M on 27.11.2023, failing which the online submitted application will be summarily rejected.**

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- a. Birth certificate.
- b. S.S.L.C. certificate or its equivalent Mark Sheets.
- c. H.S.C certificate or its equivalent Mark Sheets, including attempts made, if any. [*Candidates found to have suppressed any attempt made will be terminated (if selected provisionally) from the service immediately and penalized as per rules.*]
- d. Diploma in Teacher Education certificate or certificate in Basic Teacher's Training of duration of not less than two years offered by the institution recognized by the NCTE with all marks sheets (year-wise / semester-wise) including attempts made, if any. [*Candidates found to have suppressed any attempt made will be terminated (if selected provisionally) from the service immediately and penalized as per rules.*]
- e. TET(CTET/TNTET/KTET/APTET) certificate[**Paper-I**].
- f. Residence/Nativity certificate.
- g. Community(OBC/MBC/EBC/BCM/BT/SC/ST) certificate.

Note :

(1) The candidates are advised to identify the community (OBC/MBC/EBC/BCM/BT/SC/ST) which they belong as per the latest notification of the Government and indicate in the application. The category specified in the application form is taken as final.

(2) If migrant certificates are submitted in respect of OBC/MBC/EBC/BCM/BT/SC/ST, their applications will be considered against Un-reserved category.

- h. EWS certificate(Income and Asset certificate).
- i. Disability Certificate (for Person with Benchmark Disability only) issued by Medical Board.
- j. Widows / Divorced Women / Women judicially separated from their husbands and who are not re-married certificate.
- k. Service Certificate in respect of Ex-servicemen(XSM) and Commissioned Officers.
- l. Disabled Defence service personnel certificate.



m. Employment Exchange Identity Card duly registered and which is live bearing NCO code Nos. for each qualifications acquired by the candidate.

Note : The candidates on provisional selection should furnish fresh certificates in support of their Nativity/Residence, Community and EWS issued by the competent authority in original at the time of certificate verification.

X. PROCEDURE FOR IN-SERVICE APPLICANTS:

Only the candidates working as **Balasevika** under the cadre control of Directorate of School Education, Union Territory of Puducherry, will be considered for the post of Primary School Teacher and allowed to appear as In-service candidate by availing the permissible age relaxation mentioned in the statement under “**Part-II Age limit**” of this notification.

The Applicants applying as In-service applicant with age concession, **should forward a copy of the online generated application through their respective Heads of Departments/ Offices along with all the supporting documents duly self attested as listed above, within the due date i.e on or before 05.00 PM on 27.11.2023 to “The Director, Directorate of School Education, Puducherry - 605005”.**

The applications of In-service candidates which are not duly forwarded by their Head of Departments/Offices within the due date and time of **05.00 PM on 27.11.2023** will be summarily rejected. **Advance copy of application for In-service candidates will not be entertained.**

GENERAL INSTRUCTIONS TO THE CANDIDATES

PART-I

Applicants should read the following instructions carefully before applying:

1. Mode of applying for the Recruitment to the post of Primary School Teacher is **only through online**.
2. Avoid registering multiple online applications and register only a single application. All multiple online applications will be cancelled.



3. **Photograph & Signature uploading:**

Applicants shall upload their Photograph and Signature using either option 1 (or) option 2 provided in the recruitment portal as given below:-

• **Option 1 (Scanned Photograph and Signature as a single image):** Applicants are instructed to scan their recent passport size colour photograph & signature in an A4 sheet with 200 DPI resolution, dimensions should be minimum of 600 x 600 pixel and the file size should be less than 150KB. (as shown in guidelines video for uploading and cropping your photograph and signature during online application)

• **Option 2 (Scanned Photograph and Signature as separate images):** Applicants are instructed to scan their Photograph in JPEG format with 238 x 306 pixel dimension and the file size should be less than 50KB. Signature file format should be JPEG, dimensions should be 350 x 150 pixel and file size should be less than 30KB.

4. The applicants have to Register with their mobile number in the online portal <https://recruitment.py.gov.in> for applying through online. Then they will receive User Name and Password through SMS in the mobile number provided while registration. Thereafter, the applicants have to login to the online portal using the Username and Password for applying to the post of Primary School Teacher.
5. The applicants are also advised to change the default Password received in their mobile at first login. It is the applicant's responsibility to take ownership of the password and should not be disclosed to anyone. Otherwise the liabilities that arise will be at the applicant's risk.
6. The applicants will be allowed to view, print & check the status of their application by logging into the online portal using the username and new password. Hence, they are advised to keep the user name and password safe for future reference until the recruitment process is over.



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7. The applicant, after applying, can also make corrections in their online application, if any error occurred while entering the data. They are allowed to avail this facility till **5.45 p.m. on 20-11-2023**.
8. The information / data furnished by the applicants in the online application are final and cannot be altered later after the last date for applying i.e. till **5.45 p.m. on 20-11-2023**.
9. Candidates from other States/Union Territories are not eligible to apply for the post.
10. **Candidates seeking reservation benefits available for OBC/MBC/EBC/BCM/BT/EWS/SC/ST/PwBD must ensure that they are entitled to such reservation as per eligibility prescribed in the Notification. They should also be in possession of the certificates in the prescribed format issued by the competent authorities in support of their claim at the time of certificate verification.**
11. Applicants should submit the online generated application in Physical Form along with self attested photo copies of required certificates **(as listed in the Eligibility Conditions at Para-IX)**, in person or by “Registered Post with Acknowledgement Due” to the Director, Directorate of School Education, Puducherry, within the due date i.e., on or before **05.00 PM on 27.11.2023, failing which the application submitted online will be summarily rejected.**
12. **No original certificates should be sent along with the application.** Only self attested copy of Certificates (as listed in Eligibility conditions at para-IX) are required to be sent along with the online generated application in Physical Form to this Directorate within the due date i.e on or before 05.00 PM on 27.11.2023. All original certificates are required to be produced only at the time of certificate verification after the notification of result.

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13. The In-Service candidates should submit their copy of online generated application in Physical Form through their respective Heads of Departments/Offices along with all the supporting documents(as listed in Eligibility conditions at para-IX) duly self attested to this Directorate within the due date i.e on or before 05.00 PM on 27.11.2023. Applications received thereafter will be summarily rejected. Advance copy of application for In-service candidates will not be entertained.
14. **The candidates applying under the category of Commissioned Officers including Emergency Commissioned Officers (ECOs) or Short Service Commissioned Officers(SSCOs) shall make necessary service entries in the Ex-servicemen(XSM) column.**
15. The applications which are not in complete shape, or without signatures of applicant and without enclosing the requisite certificates/mark sheets etc. as indicated above, will be summarily rejected and further correspondence will not be entertained for any reasons therefor. The candidate shall ensure himself/herself that all the requisite self attested copies of certificates are attached alongwith his/her application within the due date for submission and the Department will not be held responsible for any lapse in this regard. Also the result of recruitment would not be intimated on any account to the non-selected candidates. Only the provisionally selected candidates will be called for certificate verification. No correspondence or interim enquiries from the candidates will be entertained in this regard. The provisional selection list will be displayed in the Notice Board of this Directorate and official websites <http://schooledn.py.gov.in> and <https://recruitment.py.gov.in>.
16. Application, which is incorrect/ineligible, incomplete or wrongly filled in will not be considered and such application, will not be returned to the candidates.
17. Selection will be strictly on the basis of merit of marks obtained by the applicant in the Academic Qualification and Employment seniority of TET, as prescribed in the method of selection.



18. **Change of Address and Mobile number, if any, after submission of application should invariably be intimated to the Department by Registered Post with Acknowledgement Due.** Otherwise the Department will not be responsible for any delay/ non-delivery of letters /SMS messages.
19. The Director, Directorate of School Education, Puducherry reserves the right to enhance/reduce the number of vacancies and also to cancel the recruitment process, if necessity arises on administrative reasons. The decision of the Government shall be final regarding the eligibility of candidates or otherwise.
20. All the communications with regard to this recruitment will be published in the Official Website <http://schooledn.py.gov.in> and <https://recruitment.py.gov.in>. Applicants are advised to have regular access to the above website and watch news and dailies regularly for information. They are advised to keep the Mobile number given in the online application active for sending SMS connected with this recruitment.
21. After scrutiny, the status of the application will be indicated in the Websites <http://schooledn.py.gov.in> and <https://recruitment.py.gov.in> and the applicants are advised to check the official website to know their application status and for other updates.
22. The appointment is subject to verification of educational qualification/residence/community and any other special category claimed by the individual including medical fitness.
23. **HELP LINE:**
For any clarification, if needed, in filling online application, please contact the Help Line Number **0413-2207320** on all working days between 10.00 A.M. to 12.30 P.M and 3.00 P.M to 5.00 P.M.



GENERAL INSTRUCTIONS TO THE CANDIDATES

PART-II

1. The Physical requirement for the post of Primary School Teacher for the category of persons with Benchmark Disability:

SL. NO	Physical Requirement
1.	Sitting
2.	Standing
3.	Walking
4.	Bending
5.	Reading and Writing
6.	Seeing
7.	Hearing
8.	Communication
9.	Manipulation with Fingers

2. The categories of disability suitable for the post of Primary School Teacher for the category of Persons with Benchmark Disability;

SL. NO	Categories Of Disability
1.	Blind Low Vision
2.	Hard of Hearing
3.	One Arm Both Arms One Leg Both Legs One Arm and One Leg Cerebral palsy Leprosy Cured Dwarfism Acid Attack Victims
4.	Mental illness
5.	Multiple Disabilities involving (1) to (4) above



PART-III

**REQUIREMENT OF AGE FOR CANDIDATES BELONGING TO
VARIOUS CATEGORIES**

Sl. No.	Category	Candidates must have been born	
		Not earlier than	Not later than
1.	General/Unreserved	21-11-1991	20-11-2005
2.	MBC/OBC/EBC/BCM/BT	21-11-1988	
3.	SC/ST	21-11-1986	
4.	Persons with Benchmark Disabilities & General/Unreserved	21-11-1981	
5.	Persons with Benchmark Disabilities & MBC/OBC/EBC/BCM/BT	21-11-1978	
6.	Persons with Benchmark Disabilities & SC/ST	21-11-1976	
7.	Widow/Divorced Women/Women Judicially separated from their husband and not remarried & General/Unreserved/MBC/OBC/EBC/BCM/BT	21-11-1988	
8.	Widow /Divorced Women / Women Judicially separated from their husband and not remarried & SC/ST	21-11-1983	
9.	Disabled Defence service personnel & General/Unreserved/MBC/OBC/EBC/BCM/BT	21-11-1978	
10.	Disabled Defence service personnel & SC/ST	21-11-1973	
11.	In-service applicants	21-11-1986	



**(P. PRIYTARSHNY)
DIRECTOR OF SCHOOL EDUCATION**