

INDO US TB PROJECT
DEPARTMENT OF PREVENTIVE AND SOCIAL MEDICINE
JIPMER, PUDUCHERRY – 605006

JIP/PSM/INDOUSTB/NP/2023/226

DATE: 11/09/2023

OFFLINE INTERVIEW

The following posts to be filled purely on temporary basis under **INDO-US TB Programme** in the Dept. of Preventive and Social Medicine, JIPMER. Candidates shall be shortlisted after a written test followed by an interview. Interested and eligible candidates may attend the written screening test followed by an interview (for the shortlisted candidates) in the Department of Preventive and Social medicine, JIPMER. The applicants are requested to bring their CV along with original certificates for verification. Document verification will be done from **9:30am -10:30am**. Selected and waitlisted candidates will be engaged in INDO US TB projects as and when required.

S.NO	Date of Interview	DESIGNATION	QUALIFICATION	ROLES AND RESPONSIBILITIES	NO OF POST	SALARY	AGE LIMIT/ YEARS
1.	20/09/2023 (Wednesday)	Principal Project Associate	<p>Essential:</p> <ul style="list-style-type: none"> Master's Degree in Natural or Agricultural Sciences or Bachelor's Degree in Engineering or Technology or Medicine from a recognized University or equivalent; Eight years' experience in Research and Development in Industrial and Academic Institutions or Sciences and Technology Organisations and Scientific activities and services. <p>Desirable:</p> <ul style="list-style-type: none"> Strong programming skills in SAS, R or a related programming language. 	<ul style="list-style-type: none"> Oversee the creation of all data collection instruments Develop data capture surveys (i.e. REDCap) Maintain and regularly back up official study databases Provide real-time monitoring of data collection activities for review by PIs and study teams. Work with partner institutions to coordinate data resources Apply appropriate data cleaning procedures, ensure data is formatted correctly for data collection and analysis, and assist study statistician as necessary to prepare data for statistical analysis S/he will create and maintain programs (i.e., SAS, R or related) to manage, clean, generate study progress reports and create final analysis datasets. Work with the study team to develop reporting procedures and generate reports on study progress for use by the study team Provide leadership on all aspects of data management 	1	Rs. 49,000/- +HRA	Upto 40 years

				<ul style="list-style-type: none"> • Participate in study team and co-investigator meetings • Always ensure adequacy, accuracy and legitimacy of data • Support others in the daily use of data systems • Assist with quality database design • Extract reports and data when needed • Liaison with Investigators to smooth process of data management 			
2.	20/09/2023 (Wednesday)	Technical Assistant (Site Coordinator)	<p><u>Essential:</u></p> <ul style="list-style-type: none"> • Master's in Life Science/MPH from a recognized university. • Minimum 2 years of experience in National/International research projects. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • Experience in the field of Tuberculosis research. • Survey/Field experience • Knowledge of regulatory aspects of clinical research. 	<ul style="list-style-type: none"> • Coordination with the study staff (MSW, JN) for the proper functioning of the study. • Coordinating with the local health authorities for the smooth conduct of the study. • Develop, implement and maintain research standard operating procedures. • Develop reporting procedures and generate reports on study progress. • Monitoring of electronic database of the assigned projects; resolving all data queries. • Overseeing the study funding. • Recording and documenting training of study staff; maintain all documents and records related to the study. • Attend conference calls and all other appropriate regulations, institutional policies and SOPs. • Assist PI in preparation of new research proposals and amendments. • Assisting the PI in new grant submissions. • Prepares and submits regulatory documents to sponsor and JIPMER IRB and to work with research team to ensure submission documents are up-to-date. • Maintenance of master files of all regulatory-related documents and study agreements. • Duties assigned by PI, and other duties that rises from time to time. 	1	Rs. 34,965/-	Upto 30 years

3.	21/09/2023 (Thursday)	Medical Social Worker	<p>Essential</p> <ul style="list-style-type: none"> • Graduate in science/relevant subjects/ from a recognized university with five years work experience from a recognized institution or masters degree in the relevant subject • Proficiency in speaking and reading Tamil and English. <p>Desirable</p> <ul style="list-style-type: none"> • Master's in Life Science/MSW from a recognized university. • Expertise in working with NTEP programmes. 	<ul style="list-style-type: none"> • Consenting and enrolment of participants • Co-ordinating with junior nurse for sample collection • Filling CRF • Query management • Chest X-ray: coordination with readers • Other project related duties that arise from time to time. 	1	Rs. 43,227/-	Upto 35 years
4.	21/09/2023 (Thursday)	Staff/Research nurse	<p>Essential</p> <ul style="list-style-type: none"> • Diploma in nursing or midwifery (GNM) or equivalent and registered nurse or ANM with any state nursing council. • Proficiency in speaking, writing and reading Tamil and English. <p>Desirable</p> <ul style="list-style-type: none"> • B.Sc. in nursing • Experience in TB related research projects. • Experience in sample collection and clinical examination. 	<ul style="list-style-type: none"> • Enrollment of patients along with MSW in the field. • Maintenance of Consent forms and CRFs. • Sample collection, transport and proper handing over to lab. • Having a check on Field material supplies. • Chest X-ray: coordination with readers. • Calling DMC, if MSW is not available. 	1	Rs. 28,930/-	Upto 35 years

5.	21/09/2023 (Thursday)	Staff/Research nurse	<p>Essential</p> <ul style="list-style-type: none"> Diploma in nursing or midwifery (GNM) or equivalent and registered nurse or ANM with any state nursing council. Proficiency in speaking, writing and reading Tamil and English. <p>Desirable</p> <ul style="list-style-type: none"> B.Sc. in nursing Experience in TB related research projects. Experience in sample collection and clinical examination. 	<ul style="list-style-type: none"> Enrollment of patients along with MSW in the field. Maintenance of Consent forms and CRFs. Sample collection, transport and proper handing over to lab. Having a check on Field material supplies. Chest X-ray: coordination with readers. Calling DMC, if MSW is not available. 	1	Rs. 33,000/-	Upto 30 years
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NOTE:

- Validity of the selected list is valid for **two years** from the date of publication of results and renewable accordingly.
- Qualification and experience should be in relevant discipline/field and from an institute of repute. Experience should have been gained after acquiring the minimum essential qualification.
- Qualification, experience, other terms and conditions may be relaxed/ altered at the discretion of the Project Investigator.
- Experience in Tuberculosis research will be considered as the most desired qualification and upper age limit may be relaxed based on experience in TB research.
- The posts are purely on contract basis for an external sponsored project, and no claim for any other regular post in JIPMER shall be entertained.
- Valid email id and mobile number on CV is required.**
- Consolidated salary of the post may vary based on the experience of the candidate and the post sanctioned by the funding agency. No other allowance/ facilities other than consolidated salary shall be extended.**
- Decision of the Principal Investigator will be final.
- No TA/ DA will be paid for the interview.
- Canvassing of any kind will lead to disqualification.
- Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- If performance of the appointee is not found satisfactory by the investigator, appointment can be terminated at any time without any notice.
- The appointee may be relieved from the current job position, with one-month prior notice, failing to do so may be held responsible for paying one month salary.


Principal Investigator
Dr. Sonali Sarkar

आचाया / Professor
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