



# NATIONAL BIODIVERSITY AUTHORITY

Government of India



5th Floor, TICEL Bio Park, CSIR Road, Taramani,  
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NBA/2/1/2004/ADMIN/938/2023-24

Dated: 11/08/2023

## NOTIFICATION

**Subject:** Filling up of one post of “**TECHNICAL OFFICER (INTELLECTUAL PROPERTY RIGHTS)**” in National Biodiversity Authority, Chennai on Direct Recruitment – Regarding.  
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National Biodiversity Authority (NBA) is a Statutory Body, established under Biological Diversity Act, 2002. The Authority is functioning under Ministry of Environment, Forest & Climate Change, Govt. of India and is headquartered at Chennai.

NBA invites applications for filling up of one post of “**TECHNICAL OFFICER (INTELLECTUAL PROPERTY RIGHTS)**” on Direct Recruitment basis.

In terms of National Biodiversity Authority (Recruitment and Conditions of Service of Officer and other employees) Regulations 2006 & MoEF&CC OM dt. 21<sup>st</sup> June 2023, the post is to be filled up by direct recruitment.

1. Name of the post : **TECHNICAL OFFICER (INTELLECTUAL PROPERTY RIGHTS)**
2. Classification : Group “B” Non - Gazetted (Non-Ministerial)
3. No. of post : 1 (One) (Unreserved)
4. Pay : Pay Level-8 (Rs.47,600/- to Rs.1,51,100/-)
5. Age limit : 30 years  
Relaxable for serving Government servants upto 40 years  
(with not less than three years of continuous service)  
(Relaxable by 10 years for PwBD applicants)

### 6. Educational Qualifications:

#### Essential:

- (a) Bachelor's Degree in law from a recognized University or Institute or equivalent; and working Knowledge in Computer.
- (or)
- (b) Master's degree in Biological / Life Sciences from a Recognized University or Institution or equivalent and a pass in Patent Attorney Examination conducted by the “Office of the Controller General of Patents, Designs & Trade Marks, Government of India with working knowledge of computers.

**Desirable:**

- (a) Master's Degree in Law from a recognized University or Institute or equivalent.
- (or)
- (b) A doctorate in Biological / Life Sciences.

**7. Experience :**

**Essential:**

- (a) Two year experience as an Advocate or Legal Consultant dealing with the matters relating to Consumer/Patent Rights/Intellectual Property Rights.

**Desirable:**

- (a) Two year experience as a Legal Consultant in Handling matters related too Consumer / Patent Rights / Intellectual Property Rights.

8. Probation Period : Two years

**Note:**

1. The crucial date for determining the age limit shall be the closing date for receipt of application i.e. 45 days from the publication of the advertisement in Employment News.

- (i) Relaxable for serving Government servants upto the age of 40 years provided they have served not less than three years of continuous service.
- (ii). The vacancy is also identified for the PwBD corresponding to Legal services post as per Govt. of India notification dt.4<sup>th</sup> January 2021.

2. Competent authority reserves the right to cancel the recruitment process at any stage and reject incomplete applications without assigning any reason.

**3. Disqualification :**

**No person –**

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post. Provided that the National Biodiversity Authority may in consultation with the Central Government, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**4. Conditions of Service:**

The conditions of service of the officers and other employees of the National Biodiversity Authority in matters of Allowances, Leave, Provident Fund, Age of superannuation, Pension and retirement benefits, Medical facilities and other conditions of service, shall be regulated in accordance with such rules and regulations as are for the time being applicable to the officers and employees of the Central Government belonging to Group A, Group B and Group C posts, as the case may be, of the corresponding scales of pay stationed at those places.

5. The selection will be made on the basis of written test followed by interview of eligible shortlisted candidates.

6. Method of Recruitment:

- (i) Online Written Test: Written test will be conducted for eligible candidates comprising a combination of multiple choice questions and a short essay.
- (ii) Short-listing of candidates: The candidates will be shortlisted based on the marks secured in the written test.
- (iii) Interview: The shortlisted candidates will be called for an Interview, which will be conducted by the National Biodiversity Authority (NBA). This may also be conducted virtually, if required.
- (iv) Selection: The selection will be made based on the following criteria:
  - A. 75% weightage for marks secured in the written test
  - B. 25% weightage for interview

7. For details regarding the organization, log on to [www.nbaindia.org](http://www.nbaindia.org).

8. Application in the prescribed format (Annexure 1 & 2) along with attested copies of certificates relating to educational and technical qualifications, age proof, experience etc. must reach the following address on or before **25<sup>th</sup> September 2023 at 17:30 hrs.** Last Date of receipt of application is **45 days** from the date of publication of notice in Employment News dt.12<sup>th</sup> August 2023.

**The Administrative Officer,  
National Biodiversity Authority,  
TICEL Bio park, 5<sup>th</sup> Floor, CSIR Road,  
Taramani, Chennai – 600 113.**

Advertisement and application form are also available in NBA website viz. [www.nbaindia.org](http://www.nbaindia.org). Employees working in Central Government/State Government/PSUs/Autonomous bodies should forward their application through proper channel.

9. Application not in the prescribed format and incomplete applications will be summarily rejected. Applications without self-attested copies of certificates / testimonials in proof of age, qualification and experience as enclosure, will also be treated as incomplete applications and summarily rejected without notice to the candidates and no correspondence on such rejections shall be entertained. **The selected candidate should sign the Application (Annexure 1) & Undertaking (Annexure 2) given along with the application. APPLICATIONS RECEIVED WITHOUT SIGNING OF UNDERTAKING SHALL BE SUMMARILY REJECTED.**

10. Suppression or willful misrepresentation of facts or furnishing wrong information in the application will result in rejection of candidature leading to termination from service if selected and appointed. Canvassing in any form will be a disqualification.

11. Only the shortlisted candidates will be called for and no correspondence will be entertained from the candidates in this regard.

12. Applications received through email will not be entertained.

13. The selected candidate is appointed only on provisional basis. Any subsequent amendments in RR (or) Selection process on the O. M of the MoEF&CC dated 21<sup>st</sup> June 2023 will be enforced accordingly.



**Administrative Officer(i/c) / NBA**

**Application for the post of TECHNICAL OFFICER (INTELLECTUAL PROPERTY RIGHTS)**

Passport size photograph duly Self- attested
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1. Name in full :
2. Father's/Husband's name :
- Mother Name :
3. Date of Birth :
4. Whether belongs to SC/ST/OBC :
5. Address for correspondence & Contact numbers (Telephone/Mobile & email id) :
6. Academic and Professional Qualifications :

Exam/Degree	Year of Passing	Name of Institute/ Board/University	Marks Aggregated	Percentage

**7. Employment History and Experience (Including Training) if any.**

Name of the Ministry/ Department/ Government organization/Autonomous Body/Company/ Corporation	Designation	Pay Level	Whether post is held on regular or adhoc basis	Period		Nature of work in brief
				From	To	

8. Please describe how your academic background :  
and professional experience would enable you to  
provide technical assistance in the implementation  
of the Biological Diversity Act, 2002

9. Please provide name and contact details of three :  
referrals

10. Declaration :

I hereby solemnly declare that all the statements made in the above proforma are true and correct to  
the best of my knowledge and belief.

Place:

Date:

Signature.....

Name & address of the applicant.....

**TO BE FILLED BY THE PARENT  
DEPARTMENT / EMPLOYER**

Certified that:

1. The service particulars given by the applicant are verified with reference to service records and found correct.
2. Details of penalty imposed, if any, during the service in the organization / Department. (Please state "NIL" if no penalty was imposed). Otherwise, please attach the details.

In the event of selection of the candidate, he/she will be relieved to join National Biodiversity Authority within five weeks of the issue of offer of employment.

Signature of the Competent Authority

Name .....

Organization .....

Telephone/ Mobile .....

**UNDERTAKING**

I ....., do hereby solemnly affirm that I have completely read the terms & conditions given in the Advertisement/Application.

I completely understand and accept that this appointment to the post of Technical Officer(IPR) is on provisional basis as per the MoEF&CC OM dt.21<sup>st</sup> June 2023 which pertains to revised Educational Qualifications & Experience eligibility conditions with regards to National Biodiversity Authority (Recruitment and Conditions of Service of Officer and other employees) Regulations 2006.

I affirm that I shall neither claim regularization in the event of the National Biodiversity Authority decides not to regularize the post nor seek judicial relief.

**Signature with Name & Date**