

# West Bengal State Health & Family Welfare Samiti

Swasthya Bhawan, Wing-'B', 3<sup>rd</sup> Floor

GN-29, Sector-V, Bidhannagar

Kolkata – 700 091

Recruitment Notice No. S.H.F.W.S/2023/285.

Date: 08.08.2023.

West Bengal State Health & Family Welfare Samiti will engage personnel for various positions as listed below in **National Tuberculosis Elimination Programme (NTEP)**, under **National Health Mission**, Department of Health and Family Welfare, Government of West Bengal purely on contractual basis against subsequent vacancies and will be posted in the State Head Quarter.

**The applicant must be a permanent resident of West Bengal.**

**The applicant must have knowledge of local languages.**

**Eligible candidates should apply online in the prescribed format as given in Department's Website from 11 am of 12<sup>th</sup> August, 2023 to Midnight of 26<sup>th</sup> August, 2023 for the mentioned positions.**

Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. Application fees of **₹100/- for general candidates** and **₹50/- for reserved category** candidates have to be deposited through on-line mode only. The amount is non-refundable (Details of on-line mode, payment details and important dates are given in General Information point no. 9 & 10).

Existing employees working in the same position may also apply on own choice with the revised entry point remuneration. In that case, five (5) years relaxation of age from the date mentioned in the recruitment notification will be given to such employees. But will not be entitled to any other benefits of the present position such as continuity of length of service, rationalization benefits and any other benefit if applicable, against that post. Such employees will start as a fresher in the new position, if selected.

Details of the positions are given below:

**Name of the Position** : **Coordinator-NTEP (ACSM)**

**Number of Vacancy** : 01 (SC)

\*(If any subsequent vacancy of the said post is created till the panel remains valid, such subsequent vacancy may be filled up from the approved panel.)

**Remuneration** : **₹ 32,000 per month.** (Increment as per NHM guidelines)

**Place of Posting** : **State TB Cell.**

**Essential Criteria** : 1) Masters in Social Work/Rural Development/Social Sciences

OR

PG Degree/ PG Diploma in Health Education or Mass Communication

: 2) Working knowledge of computers.

**Preferential Experience** : 1) Completed 3 years working experience in development sector at State Level.

2) Atleast 1 year experience in any National Health Programme in Govt. Sector.

**Age (as on 01.01.2023)** : Maximum 40 years, Minimum 22 years.

(Age relaxation will be given for the reserved candidates as per Govt. norms.)

Scale of scoring for the position of Coordinator-NTEP (ACSM)

Particulars	Maximum Marks	Remarks
Class X	5	Proportionate Marking (i.e % obtained in the exam excluding <b>additional subjects</b> where marks in excess of pass marks are added to the aggregate will not be considered.) rounded off to 2 decimals
Class XII	10	
Masters in Social Work / Rural Development /Social Sciences OR PG Degree/ PG Diploma in Health Education or Mass Communication	30	Proportionate Marking ( i.e % of marks obtained in the exam * 30/100)
Completed 3 years of working experience with development sector at State Level	20	
Atleast 1 year experience in any National Health Programme in Govt. Sector.	15	
Interview	10	
Computer Test	10	
<b>Total</b>	<b>100</b>	

Name of the Position : **Coordinator- NTEP (Procurement & Logistics)**

Number of vacancy : **1 (UR)**

\*(If any subsequent vacancy of the said post is created till the panel remains valid, such subsequent vacancy may be filled up from the approved panel.)

Place of Posting : **State TB Cell**

Remuneration : **₹32,000 per month (Increment as per NHM guidelines)**

Age limit (as on 01.01.2023) : Maximum 40 years, Minimum 22 years.

Essential Criteria : 1. MBA/PG Degree with minimum **2 years experience in Procurement / Logistics / Supply Chain Management** from a Govt. recognised reputed Institute / Organization.

**OR**

PG Diploma in Procurement Logistics Management

**OR**

PG Diploma in Health / Hospital Administration with **minimum 2 years experience in Procurement / Logistics / Supply Chain Management** from Govt. recognised reputed Institute/Organization.

2. Working knowledge in computer.

Preferential Criteria : 1. MBA in Procurement & Supply Chain Management.

2. Experience in Govt. Health sector.(Over and above essential experience)

3. Experience in a reputed Private Health Sector.(Over and above essential experience)

### Scale of scoring for the position of Coordinator- NTEP (Procurement & Logistics)

Particulars	Maximum Marks	Remarks
Class X	5	Proportionate Marking (i.e % obtained in the exam excluding additional subjects where marks in excess of pass marks are added to the aggregate will not be considered.) rounded off to 2 decimals
Class XII	10	
MBA/PG Degree OR PG Diploma in Procurement Logistics Management OR PG Diploma in Health / Hospital Administration	25	Proportionate Marking ( i.e % of marks obtained in the exam * 25/100)
MBA in Procurement and Supply Chain Management	10	Additional Marks
Experience in Govt. Health Sector.	15	
Experience in Pvt. Health Sector	5	
Interview	15	
Computer Test	15	
<b>Total</b>	<b>100</b>	

#### **MODE OF SELECTION FOR BOTH POSITIONS:**

Applicants will be short listed on the basis of marks obtained in the academic qualification and experience as per on-line details submitted by the candidates. The shortlisted candidates, will be called for original testimonials verification. Final selection will be done on the basis of weighted marks obtained on academic qualifications, experience, computer test and interview taken together. Candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.

#### **General Information for the Applicants/Candidates**

1. Only online Applications will be accepted. **Application forms not properly filled in or incomplete Application forms are liable to be cancelled.** If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. The Essential criteria mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential criteria must be completed on or before the first date of online application.**
4. **Experience will be calculated after obtaining the required essential qualification** for the above mentioned Position, till the first date of online application.
5. Caste Certificate issued on or before the first date of online application, by the competent authorities of West Bengal only will be accepted.
6. **Hard copy/print copy of the online registration form may be downloaded from the link "<http://hr.wbhealth.gov.in:8888/Index.aspx>"-> "Application Print" and should be retained by all the applicants for document verification purpose. Without registration form, candidates will not be entertained for original testimonials verification by the authority. No need to send Hard copy/print copy of the online registration form by post.**
7. On-line registration number should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration number in future.
8. Marking after rounding off up to 2 decimal points will be considered.

9. i) Start date of Application : From 11 a.m. of 12<sup>th</sup> August, 2023.  
ii) Last date of Registration : Midnight of 21<sup>st</sup> August, 2023.  
iii) Last date of Submission of application Fees : Midnight of 23<sup>rd</sup> August, 2023.  
iv) Last date of full Submission of form : Midnight of 26<sup>th</sup> August, 2023.

10. The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration. Please do not deposit fee more than one time.
11. As mentioned in addendum issued vide no. HFW-27011/137/2020/1611 dated 23/02/2021 point no. ii, All new employees who have joined / will be joining between 29th December, 2020 to 30th September 2024 against new entry point remuneration as per memorandum vide no. HFW-27011/137/2020/1352 dated 29/12/2020 will not be entitled for annual increment for the financial years 2023-24 and 2024-25. Annual increment will be applicable for these new contractual employees from financial year 2025-26.
12. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.
13. The decision of the competent authorities regarding the recruitment is final.
14. The competent authorities may cancel the recruitment process at any stage of the selection process.

Applicants are requested to visit [www.wbhealth.gov.in](http://www.wbhealth.gov.in) at the link "On-line Recruitment" for on-line applications and link "Recruitment" for information/instruction issued from time to time



Executive Director  
WBSH&FW Samiti